

**WARREN COUNTY (PEQUEST RIVER)
MUNICIPAL UTILITIES AUTHORITY**

**MINUTES
December 17, 2014**

Chairman Chamberlain called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 7:35 p.m. The meeting was held at the Authority's Administration building located at 199 Foul Rift Road, Belvidere, New Jersey.

Roll Call:

Chad Chamberlain, Chairman	Donald Niece	Absent (entered at 7:41)
Laurel Napolitani, Secretary	Morris Scott, Jr.	Absent
Robert Piazza, Treasurer		
Sidney Deutsch		
Drew Kiszonak		
Everdina O'Connor		
Philip Rosenberg		

Also, in attendance were:

Charles L. Houck, Authority Chief Financial Officer ; Mark Peck, Esq., Authority Legal Counsel; Stephen Donati, P.E., Authority Engineer; Billy J. Wauhop, Authority Consultant; and Patricia Kaspreen, Administrative Assistant.

Dan Olshefski, Authority Fiscal Analyst, was also present.

Chairman Chamberlain read the Introductory Statement.

MINUTES

Ms. O'Connor moved and Ms. Napolitani seconded to approve the minutes of the November 12, 2014 regular meeting, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Abstain
Mr. Kiszonak	Yes	Mr. Rosenberg	Yes
Ms. Napolitani	Abstain	Mr. Scott	Absent
Mr. Niece	Absent	Chairman Chamberlain	Yes
Ms. O'Connor	Yes		

Mr. Rosenberg moved and Ms. O'Connor seconded to approve the minutes of the November 12, 2014 executive session, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Abstain
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Mr. Kiszonak	Yes	Mr. Rosenberg	Yes
Ms. Napolitani	Abstain	Mr. Scott	Absent
Mr. Niece	Absent	Chairman Chamberlain	Yes
Ms. O'Connor	Yes		

CORRESPONDENCE

Ms. Napolitani recapped the correspondence listed below:

1. A letter dated November 7, 2014, from NJDEP to Mr. Sterbenz, Maser Consulting, announcing the formal adoption of the Authority's amended Wastewater Management Plan to include the La Torre Plaza Commercial Development in White Township.
2. A letter dated November 18, 2014, from Mr. Mikulka, C.P.M., Senior Project Manager, CP Engineers to Ms. Martin, Municipal Finance & Construction Element, NJDEP, enclosing Payment Requisition #7 for Contract No. 12-01: Oxford WWTF Upgrade.
3. A proposal dated November 18, 2014, from Mr. Schroeder, Partner, Nisivoccia, LLP, to the Authority for auditing services.
4. A letter dated November 25, 2014, from Mr. Chebra, P.E., Assistant Director, Municipal Finance & Construction Element, Division of Water Quality, NJDEP, to Mr. Wasser, Licensed Operator; recommending approval of Payment Requisition No. 7 for the Oxford WWTF Upgrade from the NJEIFP.
5. A letter dated December 1, 2014, from Mr. Zeppenfeld, Construction Control Section, Bureau of Construction & Connection Permits, Municipal Finance & Construction Element, NJDEP to Mr. Wauhopp, Authority Consultant, regarding the interim inspection of the Oxford WWTP Upgrade project.
6. A letter dated December 1, 2014, from Mr. Hauch, Interim Section Chief, Construction Management Section, Bureau of Construction & Connection Permits, Municipal Finance & Construction Element, NJDEP to Mr. Wauhopp, Authority Consultant, approving Change Order No. 1 for Contract No. 12-01.
7. A letter dated December 2, 2014, from the Warren County Personnel Department seeking confirmation of CDL holder information.
8. A letter dated December 4, 2014, from Mr. Hauch, Interim Section Chief, Construction Management Section, Bureau of Construction & Connection Permits, Municipal Finance & Construction Element, NJDEP to Mr. Wauhopp, Authority Consultant, approving Change Order No. 2 for Contract No. 12-01. (Ms. Napolitani asked Mr. Donati for clarification on the language used in this correspondence; he stated there was a typo.)
9. A letter dated December 5, 2014, from Mr. Donati, P.E., V.P., CPE to Mr. Wauhopp, Authority Consultant enclosing a copy of Progress Payment Application No. 11,

submitted by Tomar Construction Services for Contract No. 12-01: Oxford WWTF Upgrade.

CFO'S REPORT

Mr. Houck presented the resolution and certification for adoption of the FY2015 Capital and Operating Budgets. The DCA approved the budget.

Mr. Piazza moved to adopt Resolution #14-56, for the adoption and certification of the FY2015 Annual Operating Budget and Capital Budget/Program. Mr. Deutsch seconded and the motion passed unanimously on a roll call vote.

Mr. Houck presented the resolution for the amendment of the Authority's Rules and Regulations.

Mr. Rosenberg moved to adopt Resolution #14-57, for the amendment of the Authority's Service Rules to incorporate the changes in user fees set at \$12.39 for residential and \$24.78 for industrial per 1,000 gallons. Ms. O'Connor seconded and the motion passed unanimously on a roll call vote.

Regarding the resolution to set the connection fee for FY2015, Mr. Houck explained that debt service and capital improvements are used to calculate the fee. Normally the debt service is about one million dollars annually, but this year we retired approximately one million dollars in bonds creating a situation where the commissioners need to make a decision on what the connection fee will be for 2015. Do they want to add that additional amount on or just use the normal amount of debt service that we do incrementally?

Mr. Niece entered the meeting.

Mr. Houck reminded the commissioners of what Mr. Rosenberg pointed out last year: At what point does the connection fee reach an amount that it becomes a disincentive to hookup to our sewer system. The current fee is \$6,642.00 per EDU. If we increase it by the amount of incremental debt service that we would have paid, without retiring the bonds, the fee comes to \$7,150. If the additional million dollars were added, the fee would be \$7,491. Under the law, the Authority is allowed to set a cap for the connection fee. After further discussion, the Board decided to leave it flat at the current rate.

Mr. Piazza moved to adopt Resolution #14-58, retaining the current connection fee rate of \$6,642.00 per EDU for FY2015. Ms. O'Connor seconded and the motion passed unanimously on a roll call vote.

The next resolution presented relates to the audit.

Mr. Rosenberg moved to adopt Resolution #14-59, authorizing the appointment of Nisivoccia & Company, LLP, to provide the professional services of auditor for FY2015. Ms. O'Connor seconded. The motion passed unanimously on a roll call vote.

Mr. Houck said that hoped he had not let anyone down during his time working for the Authority. It was a learning experience and he expressed appreciation for the support given to his office. He said that he would miss the Authority.

On behalf of the commissioners, Chairman Chamberlain expressed their appreciation, and presented Mr. Houck with a plaque in recognition of his service to the Authority. He wished him the best and happiness in his retirement.

Mr. Houck thanked everyone and reminded all of the farewell party on December 29.

Beginning next year, Mr. Olshefski will be our CFO. Mr. Francisco, who was in the audience, was introduced; he will take the position now held by Mr. Olshefski.

Mr. Houck, Mr. Olshefski and Mr. Francisco left the meeting.

EXECUTIVE SESSION

At approximately 7:53 p.m., Ms. O'Connor moved to adopt Resolution #14-60 to enter into executive session to discuss a contract matter and personnel matter. Ms. Napolitani seconded. All in favor, motion carried.

At approximated 8:17 p.m., Ms. O'Connor moved and Mr. Rosenberg seconded to return to open session. All in favor, motion carried.

GENERAL COUNSEL'S REPORT

Mr. Peck had nothing to report.

ENGINEER'S REPORT

Mr. Donati's report was included in the agenda packets.

La Torre Plaza: Mr. Donati reminded the commissioners about why a Treatment Works Approval (TWA) application will not be required for this project. His concern is that a restaurant is planned for this project and it needs to have a grease trap. He recommended everyone keep an eye out for any activity.

NJDOT Rt. 31 Project: Mr. Donati spoke with Katie at Florio Perrucci Steinhardt & Fader about this issue. He recommended being more involved with the process. He will get back in touch with Katie.

Oxford WWTF Upgrade: Mr. Donati gave an update. Upcoming change orders were discussed.

Tomar submitted Payment Request #11, for \$1,296,540.00, which CPE recommended for payment.

Warren Haven Pump Stations: As authorized at last month's meeting, CPE has started the design for the rehab of both stations. They are in worse shape than anyone thought.

Chemical Supply Contract No. 15-01 has been advertised.

AUTHORITY CONSULTANT

Mr. Wauhopp distributed his report prior to the meeting.

Belvidere STP: He recapped maintenance items performed during the month. Under capital improvements for 2015, \$60,000 was set aside to refurbish the FSTs that will be used for sludge thickening.

S. Water Street Pump Station: The white pines were removed at a cost of \$2,350. Tomar has begun putting on the new roof.

Oxford STP: He recapped maintenance items performed during the month. The trees on the north side of the Oxford service building were removed at a cost of \$2,350.

General Business: To keep the foam under control at the Belvidere STP, we are keeping a close watch on the sludge thickening and bugs.

Confined Space: Mr. Wauhopp is waiting for the Warren County Health Department to schedule the mask fitting tests.

The Kohler standby generator sold for \$4,900 through a third party online auction. We will net \$4,728.50.

The bid opening for Chemical Supply Contract No.15-01 is scheduled for January 8, 2015.

There has been an ongoing issue with the blowers at the Belvidere plant; only two out of the four are operational. Mr. Wauhopp requested authorization to purchase one Kaeser Blower, which is the same unit as what will be installed at the Oxford Upgrade. Eventually, there will be three units at Oxford, two for operation and one as a spare. He would like to purchase a second unit for the Belvidere plant in one year. In other words, two new units will eventually replace the existing four. The units are smaller than the existing blowers, which will free up two-thirds of the space utilized to house the units. They also make less noise and are more efficient to run. The old units can then be sold. The unit cost \$19,000; the piping for installation is already on site.

Mr. Rosenberg moved and Mr. Kiszonak seconded authorizing the purchase of one Kaeser Blower for the Belvidere STP for an amount not to exceed \$19,000. All in favor, motion carried.

Mr. Wauhopp requested approval to give all employees a pay raise of 2% for 2015.

Mr. Rosenberg moved and Mr. Niece seconded to give all employees a 2% raise for 2015.

Mr. Wauhopp initiated discussion about the possibility of hiring a part-time operator. He was not looking for a decision that evening. This operator would be in lieu of hiring a summer helper. He feels there are sufficient funds in the budget to cover the cost. After further discussion, the matter was tabled until the next meeting, while Mr. Wauhopp does some further research.

FINANCE

With regard to the monthly financial report, Mr. Piazza did not see any red flags.

Mr. Piazza moved that Resolution #14-61 (Certificate No. 349: \$1,355,869.85) be approved to pay all the bills from the Capital Improvements Fund. Ms. O'Connor seconded. The motion passed unanimously on a roll call vote.

Mr. Piazza moved that Resolution #14-62 (Certificate No. 341: \$60,796.01) be approved to pay all bills from the Operating Fund. Mr. Niece seconded. The motion passed unanimously on a roll call vote.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

There was no public comment.

Chairman Chamberlain wished everyone a happy holiday season.

As there was no more business to come before the Authority, Ms. O'Connor moved and Mr. Piazza seconded that the meeting be adjourned. All in favor, motion carried. The meeting was adjourned at 9:11 p.m.

Patricia Kaspereen
Administrative Assistant

2015 ADOPTED BUDGET RESOLUTION

Warren County (Pequest River) Municipal Utilities Authority AUTHORITY

FISCAL YEAR: FROM: January 1, 2015 TO: December 31, 2015

WHEREAS, the Annual Budget and Capital Budget/Program for the Warren County (PR) Municipal Utilities Authority for the fiscal year beginning January 1, 2015 and ending, December 31, 2015 has been presented for adoption before the governing body of the Warren County (PR) Municipal Utilities Authority at its open public meeting of December 17, 2014; and

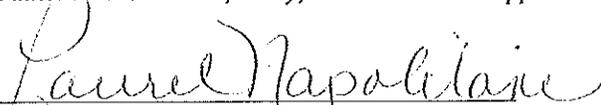
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 2,939,599, Total Appropriations, including any Accumulated Deficit, if any, of \$ 2,939,599 and Total Unrestricted Net Position utilized of \$ 0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$8,305,000 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Warren County (PR) Municipal Utilities Authority, at an open public meeting held on December 17, 2014 that the Annual Budget and Capital Budget/Program of the Warren County (PR) Municipal Utilities Authority for the fiscal year beginning, January 1, 2015 and ending, December 31, 2015 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature) Laurel Napolitani

December 17, 2014
(Date)

Governing Body Member:	Motion by	Second By	Aye	Recorded Vote		
				Nay	Abstain	Absent
Sidney Deutsch		X	X			
Drew Kiszonak			X			
Laurel Napolitani			X			
Donald Niece						X
Everdina O'Connor			X			
Robert Piazza	X		X			
Phillip Rosenberg			X			
A. Morris Scott, Jr.						X
E. Chad Chamberlain			X			

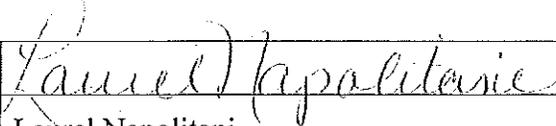
2015 ADOPTION CERTIFICATION

Warren County (Pequest River) Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2015 TO: December 31, 2015

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Warren County (PR) Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 17 day of, December, 2014.

Officer's Signature:			
Name:	Laurel Napolitani		
Title:	Secretary		
Address:	199 Foul Rift Road, P.O. Box 159 Belvidere, NJ 07823		
Phone Number:	(908)475-5412	Fax Number:	(908)475-5873
E-mail address			

RESOLUTION NO: 14-57

AMENDING THE RULES AND REGULATIONS OF THE WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY TO INCORPORATE ANNUAL ADJUSTMENTS TO THE AUTHORITY'S FEE AND CHARGES FOR SEWER CONNECTION AND FOR SEWER TREATMENT SERVICES AND TO PROVIDE OTHER RATE AND FEE CHANGES.

WHEREAS, the Warren County (Pequest River) Municipal Utilities Authority (the Authority) has adopted rules and regulations entitled Warren County (Pequest River) Municipal Utilities Authority - Service Rules (Rules and Regulations) pursuant to the provisions of N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority has the right and obligation to change or amend, from time to time, its Rules and Regulations in order that they should continue to reflect the current operating requirements of the Authority; and

WHEREAS, public notice of the Authority's annual rate hearing as required pursuant to N.J.S.A. 40:14B-23 was timely provided; and

WHEREAS, on December 17, 2014, the Authority conducted a public hearing on its rates and fees and is of the opinion that the proposed revision to the connection fees should be adopted, and that the Rules and Regulations should be amended to reflect the same.

NOW, THEREFORE, BE IT RESOLVED by the Warren County (Pequest River) Municipal Utilities Authority, in the County of Warren, State of New Jersey as follows:

1. A new Appendix C to the Authority's Rules and Regulations shall be included therein as follows:

APPENDIX C

WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY
SCHEDULE OF SEWAGE TREATMENT SERVICE CHARGES AND
CONNECTION FEES:

1. General:

The Authority hereby sets forth the current applicable sewage treatment charges and connection fees as adopted by the Authority in accordance with the requirements of N.J.S.A. 40:14B-22 and 23.

A) An additional 25% Inflow & Infiltration (I&I) factor shall be assessed on all users billed on a metered flow basis (either water use or sewer discharge), with the exception of Belvidere and Oxford whose metered flow includes system-wide I&I, in order to establish equitable allocation of system-wide I&I.

B) Sewage Treatment Services FY2015

Class of User	Rates
-Residential	\$12.39 per billing unit
-Industrial	\$24.78 per 1,000 gallons

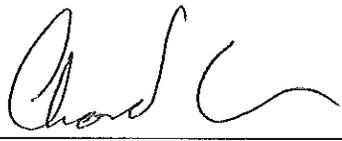
C) Connection Fees FY 2015*

FY 2015 connection fee has been set at \$6,642.00 per equivalent dwelling unit.

* Affordable housing projects built by Public Housing Authorities and non-profit organizations will receive a reduction of 50% in connection fees, pursuant to C40:14B-22.

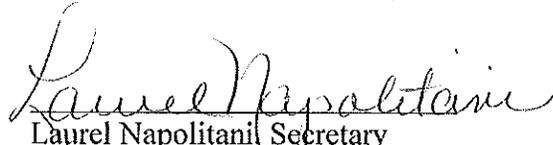
2. The foregoing amendment to the Rules and Regulations shall take effect as of December 17, 2014, the date of its adoption by a majority of the Members of the Authority, and this Resolution shall be conclusive evidence of the fact that the amendment was approved by a majority of the Members of the Authority at that time.
3. Except as otherwise provided herein, the Rules and Regulations of the Authority shall remain unchanged and in full force and effect.

WARREN COUNTY (PEQUEST RIVER)
MUNICIPAL UTILITIES AUTHORITY

By: 
Chad Chamberlain, Chairman

CERTIFICATION

I, Laurel Napolitani, Secretary of the Warren County (Pequest River) Municipal Utilities Authority, do certify the foregoing to be a true copy of a memorializing resolution adopted by a majority of all members of the Authority at a regular meeting of the Authority held on December 17, 2014, which resolution reduces to writing the formal action taken by the Authority with regard to its budget and rate schedule on December 17, 2014.


Laurel Napolitani, Secretary

RESOLUTION NO: APPROVAL OF CONNECTION FEES FOR FY2015

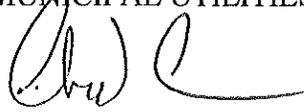
WHEREAS, as per N.J.S.A. 40:14B-22 the Authority may charge connection fees, said fees to be calculated as outlined in said statute; and

WHEREAS, said calculation has been performed for FY2015, with the resulting fee and calculation thereof provided in the attachment hereto and;

WHEREAS, a public hearing has been held on Authority rates, at which time this calculation was presented.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Warren County (Pequest River) Municipal Utilities Authority that the attached calculation and connection fee contained herein, shall hereby be adopted and shall take effect on January 1, 2015.

WARREN COUNTY (PEQUEST RIVER)
MUNICIPAL UTILITIES AUTHORITY



Chad Chamberlain, Chairman

DATE: December 17, 2014

CERTIFICATION

I, LAUREL NAPOLITANI, SECRETARY OF THE WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY, DO CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY A MAJORITY OF ALL MEMBERS OF THE AUTHORITY AT A REGULAR MEETING OF THE AUTHORITY TO BE HELD ON DECEMBER 17, 2014.


Laurel Napolitani, Secretary

submitted by Tomar Construction Services for Contract No. 12-01: Oxford WWTF Upgrade.

CFO'S REPORT

Mr. Houck presented the resolution and certification for adoption of the FY2015 Capital and Operating Budgets. The DCA approved the budget.

Mr. Piazza moved to adopt Resolution #14-56, for the adoption and certification of the FY2015 Annual Operating Budget and Capital Budget/Program. Mr. Deutsch seconded and the motion passed unanimously on a roll call vote.

Mr. Houck presented the resolution for the amendment of the Authority's Rules and Regulations.

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Regarding the resolution to set the connection fee for FY2015, Mr. Houck explained that debt service and capital improvements are used to calculate the fee. Normally the debt service is about one million dollars annually, but this year we retired approximately one million dollars in bonds creating a situation where the commissioners need to make a decision on what the connection fee will be for 2015. Do they want to add that additional amount on or just use the normal amount of debt service that we do incrementally?

Mr. Niece entered the meeting.

Mr. Houck reminded the commissioners of what Mr. Rosenberg pointed out last year: At what point does the connection fee reach an amount that it becomes a disincentive to hookup to our sewer system. The current fee is \$6,642.00 per EDU. If we increase it by the amount of incremental debt service that we would have paid, without retiring the bonds, the fee comes to \$7,150. If the additional million dollars were added, the fee would be \$7,491. Under the law, the Authority is allowed to set a cap for the connection fee. After further discussion, the Board decided to leave it flat at the current rate.

Mr. Piazza moved to adopt Resolution #14-58, retaining the current connection fee rate of \$6,642.00 per EDU for FY2015. Ms. O'Connor seconded and the motion passed unanimously on a roll call vote.

The next resolution presented relates to the audit.

Mr. Rosenberg moved to adopt Resolution #14-59, authorizing the appointment of Nisivoccia & Company, LLP, to provide the professional services of auditor for FY2015. Ms. O'Connor seconded. The motion passed unanimously on a roll call vote.

RESOLUTION 14-59

**RESOLUTION AUTHORIZING THE APPOINTMENT FOR NISIVOCCIA LLP AS AUDITOR
FOR THE WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY
FOR FISCAL YEAR 2015.**

WHEREAS, the Warren County (Pequest River) Municipal Utilities Authority (Authority) requires the services of an auditor for FY2015.

WHEREAS, the services of a certified auditor are "Professional Services" and may be retained without competitive bidding pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq; and

WHEREAS, the Authority solicited proposals for auditing services from Nisivoccia and Company, LLP; and

WHEREAS, the Authority has determined it to be in the best interest of this public entity to appoint Nisivoccia, LLP (Auditor) as its auditor for the period commencing January 1, 2015 through the later of December 31, 2015 or the next reorganizational meeting of the Authority.

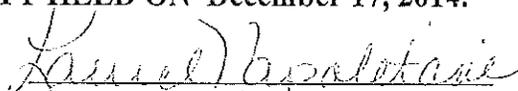
NOW, THEREFORE, BE IT RESOLVED by the Warren County (Pequest River) Municipal Utilities Authority, County of Warren, State of New Jersey, as follows:

1. Nisivoccia, LLP, Mount Arlington Corporate Center, 200 Valley Road, Suite 300, Mt. Arlington, N.J. 07856-1320 is hereby appointed as the Authority Auditor for the period of January 1, 2015 through December 31, 2015, or through the next reorganizational meeting of the Authority, whichever is later, to provide auditing services pursuant to the terms and conditions in the proposal previously submitted to the Authority. Nothing herein shall supersede the right of the Authority or Auditor to terminate the Agreement prior to the aforesaid dates(s) in accordance with the terms of such formal agreement as may be entered into between the parties to retain Auditor.
2. The appropriate officers of the Authority are hereby authorized and directed to take all steps necessary to effect the terms and conditions of this Resolution.
3. It is hereby directed that a notice of award of this appointment be published once in the official newspaper of the Authority within ten days of the date hereof.
4. This Resolution shall take effect immediately.

CERTIFICATION

I, Laurel Napolitani, SECRETARY OF THE WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY, DO CERTIFY THE FORE GOING TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY A MAJORITY OF ALL MEMBERS OF THE AUTHORITY AT A MEETING OF THE AUTHORITY HELD ON December 17, 2014.

DATED: December 17, 2014


Laurel Napolitani, Secretary

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Warren County (Pequest River) Municipal Utilities Authority of the Township of White, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The General nature of the subject matter to be discussed is as follows:

Contract matter
Personnel
3. It is anticipated at this time that the above subject matter will be made public when appropriate.
4. This Resolution shall take effect immediately.

WARREN COUNTY (PEQUEST RIVER)
MUNICIPAL UTILITIES AUTHORITY



Chad Chamberlain, Chairperson



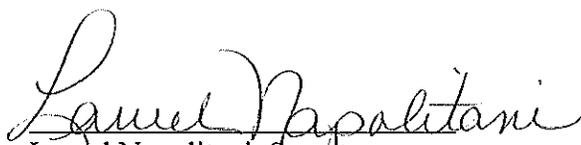
Laurel Napolitani, Secretary

DATED: December 17, 2014

RESOLUTION RE: EXPENDITURES FROM THE CAPITAL IMPROVEMENTS
FUND FOR THE MONTH OF DECEMBER 2014.

I **HEREBY CERTIFY** that the bills listed for CAPITAL IMPROVEMENTS are in
accordance with the Authority's budget.


Chad Chamberlain, Chairman


Laurel Napolitani, Secretary

Certificate No. CI 349

Dated: December 17, 2014

Moved by: Mr. Piazza

Seconded by: Ms. O'Connor

Yes 8

No 0

Abstain 0

Absent 1

**CAPITAL IMPROVEMENT
BILLS LIST
December 17, 2014**

1. CP Engineers, LLC Period: November 2014 Engineering Services Warren Haven Pump Stations Rehab\$495.00
2. CP Engineers, LLC Period: November 2014 Engineering Services Construction Services Oxford WWTP Upgrade52,940.93*
3. Certified Testing Laboratories, Inc. Concrete Testing Oxford WWTP Upgrade2,726.60*
4. Florio Perrucci Steinhardt & Fader, LLC Period: October 2014 Legal Services Oxford WWTP Upgrade1,473.88*
5. Florio Perrucci Steinhardt & Fader, LLC Period: November 2014 Legal Services Oxford WWTP Upgrade1,693.44*
6. Tomar Construction Services, Inc. Payment Application #11 Contract No. 12-01 Oxford WWTP Upgrade	.. <u>1,296,540.00</u> *
Total	\$1,355,869.85

* Bills to be submitted by CPE to request reimbursement from the NJEIT Financing Program

RESOLUTION RE:

EXPENDITURES FROM THE OPERATING FUND
DURING THE MONTH OF DECEMBER 2014.

I HEREBY CERTIFY, that the bills listed on the attached Resolution of December 17, 2014, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2014 budget.



Chad Chamberlain, Chairman


Laurel Napolitano, Secretary

Certificate No. OF 341

Dated: December 17, 2014

Moved by: Mr. Piazza

Seconded by: Mr. Niece

Yes 8

No 0

Abstain 0

Absent 1

APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND

Meeting: December 17, 2014

BE IT RESOLVED, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority's Bond Resolution:

Vendor Invoices:	Date:	
Check #16421- 16431	11/21 – 12/4/14	\$2,706.29
	Due 12/17/14	<u>58,089.72</u>
	Total	\$60,796.01

PENTAMATION
 DATE: 11/21/2014
 TIME: 08:52:23

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHKLL
 ACCOUNTING PERIOD: 11/14

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
16421	10101	11/21/14	CENTURYLINK	5076	TELE/FAX BEL	26.89
16422	10101	11/21/14	JCP&L	5071	ELECT AXF AVE PS	78.97
16423	10101	11/21/14	LEHIGH VALLEY SAFETY SUPP	5043	SAFETY BOOTS RUSS	114.75
16424	10101	11/21/14	MAIN POOL & CHEMICAL CO.,	5921	CHEMICALS	1,680.60
16425	10101	11/21/14	NEW JERSEY AMERICAN WATER	5072	WATER SERVICE	19.27
16426	10101	11/21/14	ONE CALL CONCEPTS, INC.	5024	ONE CALL LOCATES	3.66
TOTAL FUND						1,924.14
TOTAL REPORT						1,924.14

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SELECTION CRITERIA: transact.batch='PK' and transact.yr='14' and transact.ck_date='12/04/2014'
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FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	KEY BUDGET UNIT	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
10101	16427	12/04/14	CENTURYLINK	MUAOPER	5076	TELE/FAX/ALRM/LAN B	0.00	293.79
10101	16427	12/04/14	CENTURYLINK	MUAOPER	5076	TELE/ALRM S WTR ST	0.00	32.92
10101	16427	12/04/14	CENTURYLINK	MUAOPER	5076	TELE/ALRM BRKFLD	0.00	19.90
10101	16427	12/04/14	CENTURYLINK	MUAOPER	5076	TELE/ALRM WH2 PS	0.00	46.14
10101	16427	12/04/14	CENTURYLINK	MUAOPER	5076	TELE/FAX OXF	0.00	131.74
10101	16427	12/04/14	CENTURYLINK	MUAOPER	5076	TELE/ALRM AXF AVE P	0.00	36.49
10101	16427	12/04/14	CENTURYLINK	MUAOPER	5076	TELE/ALRM WHI PS	0.00	32.92
TOTAL CHECK							0.00	593.90
10101	16428	12/04/14	JCP&L	MUAOPER	5071	ELECT LIBERTY MTR	0.00	3.25
10101	16429	12/04/14	NUN PUBLISHING	MUAADM	5021	LEGAL NOTICE RATE H	0.00	14.01
10101	16430	12/04/14	RICOH USA, INC.	MUAADM	5026	COPIER LEASE	0.00	73.64
10101	16431	12/04/14	VERIZON WIRELESS	MUAOPER	5076	MOBILE PHONES & OCC	0.00	97.35
TOTAL CASH ACCOUNT							0.00	782.15
TOTAL FUND							0.00	782.15
TOTAL REPORT							0.00	782.15

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FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
16432	10101	12/17/14	20 ACCLIVITY	5030	PAYROLL SOFTWARE	299.00
16433	10101	12/17/14	30 ADVANCED TREE CARE	5024	TREE REMOVAL OXF STP	2,350.00
16434	10101	12/17/14	56 AMERIGAS	5070	PROPANE	300.69
16435	10101	12/17/14	161 BILL HODGE ELECTRICAL CON	5517	SERVICE ALARM SYSTEM OXF	120.00
16436	10101	12/17/14	161 BILL HODGE ELECTRICAL CON	5024	REPLACE VOLTAGE REGULATOR	143.50
16437	10101	12/17/14	161 BILL HODGE ELECTRICAL CON	5061	OUTSIDE LIGHTS INSTALLED	909.55
16438	10101	12/17/14	161 BILL HODGE ELECTRICAL CON	5517	ALARM SERVICE OXF STP	213.34
16439	10101	12/17/14	165 BILLY WAUHOP & ASSOCIATES	5029	MGHT/OPER SUPER OWNER REP	6,377.68
16440	10101	12/17/14	206 C & M AUTO PARTS	5024	MISC MAINT SUPPLIES	6.83
16440	10101	12/17/14	206 C & M AUTO PARTS	5024	MISC MAINT SUPPLIES	16.67
16440	10101	12/17/14	206 C & M AUTO PARTS	5024	MISC MAINT SUPPLIES	24.62
			TOTAL CHECK			48.12
16441	10101	12/17/14	265 CINTAS CORPORATION #101	5043	UNIFORMS	7.24
16441	10101	12/17/14	265 CINTAS CORPORATION #101	5043	UNIFORMS	12.24
16441	10101	12/17/14	265 CINTAS CORPORATION #101	5043	UNIFORMS	12.24
16441	10101	12/17/14	265 CINTAS CORPORATION #101	5043	UNIFORMS	7.24
16441	10101	12/17/14	265 CINTAS CORPORATION #101	5043	UNIFORMS	7.24
16441	10101	12/17/14	265 CINTAS CORPORATION #101	5043	UNIFORMS	33.69
16441	10101	12/17/14	265 CINTAS CORPORATION #101	5043	UNIFORMS	7.24
16441	10101	12/17/14	265 CINTAS CORPORATION #101	5043	UNIFORMS	12.24
			TOTAL CHECK			99.37
16442	10101	12/17/14	279 COOPER'S OIL COMPANY	5070	DIESEL FUEL FOR GENER	530.93
16442	10101	12/17/14	279 COOPER'S OIL COMPANY	5070	DIESEL FUEL FOR GENER	307.71
			TOTAL CHECK			838.64
16443	10101	12/17/14	287 COUNTY OF WARREN	5028	FINANCE OFFICE SUPPORT	1,000.00
16444	10101	12/17/14	292 CP ENGINEERS, LLC	5545	ENGINEERING SERVICES	930.00
16444	10101	12/17/14	292 CP ENGINEERS, LLC	5545	ENGINEERING SERVICES	192.00
16444	10101	12/17/14	292 CP ENGINEERS, LLC	5545	ENGINEERING SERVICES	1,430.25
16444	10101	12/17/14	292 CP ENGINEERS, LLC	5545	ENGINEERING SERVICES	507.00
16444	10101	12/17/14	292 CP ENGINEERS, LLC	5545	ENGINEERING SERVICES	64.00
			TOTAL CHECK			3,123.25
16445	10101	12/17/14	294 CRISTAL ASSOCIATES, LLC	5024	MISC MAINT SUPPLIES	132.25
16446	10101	12/17/14	340 DEUTSCH, SIDNEY	5011	STIPEND DEC	166.63
16447	10101	12/17/14	470 ENVIRONMENTAL RESOURCE AS	5509	PT SAMPLES FOR LAB CERTIF	143.97
16448	10101	12/17/14	515 FASTENAL COMPANY	5024	PVC CBS	160.17
16449	10101	12/17/14	539 FLORIO PERRUCCI STEINHARD	5027	LEGAL SERVICE OCTOBER	528.00
16450	10101	12/17/14	539 FLORIO PERRUCCI STEINHARD	5027	LEGAL SERVICES NOV	1,858.81

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FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
16451	10101	12/17/14	625 GERO, WAYNE	5092	REIMBURSE HEALTH COVERAGE	462.58
16452	10101	12/17/14	635 GIBBONS, P.C.	5047	BOND COUNSEL SERV TRUSTEE	448.50
16453	10101	12/17/14	715 HACH COMPANY	5509	LAB SUPPLIES	1,529.24
16454	10101	12/17/14	935 JCP&L	5071	ELECT BEL STP	7,866.43
16454	10101	12/17/14	935 JCP&L	5071	ELECT WH2 PS	390.73
16454	10101	12/17/14	935 JCP&L	5071	ELECT S WTR ST PS	861.07
16454	10101	12/17/14	935 JCP&L	5071	ELECT OXF STP	6,400.93
16454	10101	12/17/14	935 JCP&L	5071	ELECT	3.25
TOTAL CHECK						15,522.41
16455	10101	12/17/14	945 JEFECO EQUIPMENT SUPPLIES	5024	ABSORBENT PADS	219.80
16456	10101	12/17/14	970 JIORLE'S OFFICE SUPPLIES	5710	DIGITAL TIME CLOCKS	519.98
16457	10101	12/17/14	970 JIORLE'S OFFICE SUPPLIES	5030	OFFICE SUPPLIES	157.37
16458	10101	12/17/14	1040 KISZONAK, DREW	5011	STIPEND DEC	166.63
16459	10101	12/17/14	1135 LEHIGH VALLEY SAFETY SUPP	5043	2 PAIRS SAFETY BOOTS	173.50
16460	10101	12/17/14	1150 LTN SUPPLY INC.	5024	MISC MAINT SUPPLIES	67.33
16460	10101	12/17/14	1150 LTN SUPPLY INC.	5024	PVC	39.96
16460	10101	12/17/14	1150 LTN SUPPLY INC.	5024	MISC MAINT SUPPLIES	39.78
16460	10101	12/17/14	1150 LTN SUPPLY INC.	5024	PVC	30.74
16460	10101	12/17/14	1150 LTN SUPPLY INC.	5024	MISC MAINT SUPPLIES	53.12
TOTAL CHECK						230.93
16461	10101	12/17/14	1215 MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,169.10
16462	10101	12/17/14	1330 NAPOLITANI, LAUREL	5011	STIPEND DEC	291.63
16463	10101	12/17/14	1355 NIECE, DONALD L.	5011	STIPEND DEC	166.63
16464	10101	12/17/14	1440 ONE CALL CONCEPTS, INC.	5024	ONE CALL LOCATES	10.98
16465	10101	12/17/14	1520 PASSAIC VALLEY SEWERAGE C	5079	SLUDGE DISPOSAL	5,880.00
16466	10101	12/17/14	1565 PIAZZA, ROBERT	5011	STIPEND DEC	291.63
16467	10101	12/17/14	1575 POSTMASTER BELVIDERE	5022	STAMPS	158.00
16468	10101	12/17/14	1630 QC LABORATORIES INC.	5509	LAB ANALYSIS	1,406.00
16468	10101	12/17/14	1630 QC LABORATORIES INC.	5509	LAB ANALYSIS	800.00
16468	10101	12/17/14	1630 QC LABORATORIES INC.	5509	LAB ANALYSIS	234.50
16468	10101	12/17/14	1630 QC LABORATORIES INC.	5509	LAB ANALYSIS	238.50
16468	10101	12/17/14	1630 QC LABORATORIES INC.	5509	LAB ANALYSIS	278.50
16468	10101	12/17/14	1630 QC LABORATORIES INC.	5509	LAB ANALYSIS	60.50
16468	10101	12/17/14	1630 QC LABORATORIES INC.	5509	LAB ANALYSIS	12.50
16468	10101	12/17/14	1630 QC LABORATORIES INC.	5509	LAB ANALYSIS	234.50
16468	10101	12/17/14	1630 QC LABORATORIES INC.	5509	LAB ANALYSIS	462.50
TOTAL CHECK						3,727.50
16469	10101	12/17/14	1710 R & R PUMP & CONTROL SERV	5024	SERVICE PUMP STATIONS	747.70

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FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
16470	10101	12/17/14	1741 RIGO GENERAL HARDWARE	5024	GARDEN HOSES	31.17
16470	10101	12/17/14	1741 RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	26.89
TOTAL CHECK						58.06
16471	10101	12/17/14	1765 ROSENBERG, PHILIP H.	5011	STIPEND DEC	166.63
16472	10101	12/17/14	1780 RUSSELL REID INC.	5079	SLUDGE HAULING BEL	3,332.00
16472	10101	12/17/14	1780 RUSSELL REID INC.	5079	SLUDGE HAULING	2,332.40
16472	10101	12/17/14	1780 RUSSELL REID INC.	5024	GREASE REMOVAL	850.00
TOTAL CHECK						6,514.40
16473	10101	12/17/14	1938 THE COUNTY OF WARREN	5070	GASOLINE	375.55
16474	10101	12/17/14	2025 U.S. POSTAL SERVICE	5710	PO BOX RENTAL 2015	278.00
16475	10101	12/17/14	2280 WILSON PRODUCTS	5024	ACET CYLINDER RENTAL	10.00
TOTAL FUND						58,089.72
TOTAL REPORT						58,089.72