

# WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

## MINUTES

**November 20, 2013**

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Chairman Chamberlain called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 7:37 p.m. The meeting was held at the Authority's Administration building located at 199 Foul Rift Road, Belvidere, New Jersey.

Roll Call:

|                            |                   |        |
|----------------------------|-------------------|--------|
| Chad Chamberlain, Chairman | Morris Scott, Jr. | Absent |
| Drew Kiszonak              | Laurel Napolitani | Absent |
| Donald Niece               | Robert Piazza     | Absent |
| Everdina O'Connor          | Sidney Deutsch    | Absent |
| Philip Rosenberg           |                   |        |

Also, in attendance were:

Charles L. Houck, Authority Chief Financial Officer; Stephen Donati, P.E., Authority Engineer; Brian Tipton, Esq., Authority Legal Counsel; Billy J. Wauhop, Authority Consultant; and Patricia Kaspereen, Administrative Assistant.

Chairman Chamberlain led everyone in the Pledge of Allegiance and then read the Introductory Statement.

The Treasurer was on vacation, so Chairman Chamberlain asked if there were any objections to combining the Treasurer's Report with the CFO's Report. None was heard.

### MINUTES

Mr. Rosenberg moved and Mr. Niece seconded to approve the minutes of the October 24, 2013 regular meeting, as presented. The motion passed; roll call was as follows:

|                |         |                      |        |
|----------------|---------|----------------------|--------|
| Mr. Deutsch    | Absent  | Mr. Piazza           | Absent |
| Mr. Kiszonak   | Yes     | Mr. Rosenberg        | Yes    |
| Ms. Napolitani | Absent  | Mr. Scott            | Absent |
| Mr. Niece      | Yes     | Chairman Chamberlain | Yes    |
| Ms. O'Connor   | Abstain |                      |        |

### CORRESPONDENCE

Prior to the meeting, Chairman Chamberlain reviewed the correspondence listed below. The correspondence will be discussed under various reports.

1. A notice issued on October 21, 2013, from the Office of Public Employees' Occupational Safety and Health to Chairman Chamberlain in response to a site inspection conducted on September 18, 2013.
2. A letter dated October 23, 2013, from Mr. Donati, P.E., V.P., CP Engineers to Mr. Zeppenfeld, PE, PP, Bureau of Construction & Connection Permits, Division of Water Quality, NJDEP, requesting Authorization to Award Contract No. 12-01: Oxford WWTF Upgrade.
3. A letter dated October 30, 2013 from Mr. Patel, Chief, Bureau of Construction & Connection Permits, Municipal Finance & Construction Element, NJDEP, to Mr. Wauhop, Authority Consultant granting Authorization to Award Contract No. 12-01: Oxford WWTF Upgrade with provisions.
4. A Notice of Award issued on November 1, 2013, from Mr. Donati, P.E., V.P., CP Engineers to Tomar Construction Services, Inc., with conditions.
5. A letter dated November 1, 2013, from Mr. Oliva, P.E., R.A., CP Engineers to the Division of Codes and Standards, Department of Community Affairs, State of New Jersey, regarding construction permit applications for Contract No. 13-02: Axford Avenue Pump Station Rehab.
6. A letter dated November 6, 2013, from Ms. West, TD Wealth requesting copies of an approved FY2014 Budget and Engineers Certification.
7. A letter dated November 8, 2013, from Mr. Patel, Chief, Bureau of Construction & Connection Permits, Municipal Finance & Construction Element, NJDEP, to Mr. Wauhop, Authority Consultant with a Revised Authorization to Award Contract No. 12-01: Oxford WWTF Upgrade.

#### CFO'S and TREASURER'S REPORT

Mr. Houck's office prepared the monthly financial report, which was distributed before the meeting. The Authority is on course and he does not see anything of concern. We are in good shape going into the end of the year, he said. Nothing has been heard from the Division of Local Government Services regarding our FY2014 budget, but that is not unusual because we do not usually hear from them until we are ready for adoption in December.

He reviewed the bills' lists and did not see anything out of the ordinary.

Ms. O'Connor moved that Resolution #13-39 (Certificate No. 328: \$63,398.70) be approved to pay all bills from the Operating Fund. Mr. Niece seconded. The motion passed unanimously on a roll call vote.

Mr. Rosenberg moved that Resolution #13-40 (Certificate No. 336: \$35,168.92) be approved to pay all bills from the Capital Improvements Fund. Ms. O'Connor seconded. The motion passed unanimously on a roll call vote.

Pertaining to the budget, Ms. O'Connor inquired as to what happens to the funds that are not expended by the end of the year. Mr. Houck explained that anything unexpended by the end of the year lapses and is available the following year. He will have a report, if not next month, because of the schedule with the budget adoption, then, the report might be delayed until January. At that time, recommendations will be made to the Board as to what they would like to do in terms of permanent financing for the upgrade and future needs.

Mr. Kiszonak asked if the funds depleted years ago from the Rate Stabilization Fund have been replaced. Mr. Houck said yes, the Fund is being built back up by the yearly incremental increases in the user rate that the Board approved.

Mr. Houck wished everyone a nice Thanksgiving and left the meeting.

#### GENERAL COUNSEL'S REPORT

Mr. Tipton reviewed some of the bid documents from Tomar Construction and gave Mr. Donati his comments. There were a couple of minor issues, which Mr. Donati will resolve with the contractor. Mr. Daly reviewed the insurance and was satisfied.

#### ENGINEER'S REPORT

Mr. Donati's report was included in the agenda packets.

Oxford Upgrade Construction: Authorization to Award Contract No. 12-01 was received from the Trust on October 30, 2013. On November 1, 2013, CPE issued a Notice of Award to Tomar Construction. As part of the Notice, sets of the entire contract were submitted to the contractor for signature. Mr. Donati presented the signed contracts for final execution by the Authority.

Ms. O'Connor moved to have Chairman Chamberlain execute Contract No. 12-01 for construction of the Oxford WWTF Upgrade. Mr. Kiszonak seconded. The motion passed unanimously on a roll call vote.

Oxford Upgrade Schedule: Mr. Donati intends to issue the Notice to Proceed the following day or within the next few days, because he might want to clear up the minor issues with the bond and insurance documents beforehand. There may be a preconstruction meeting around December 4, 2013. Based on that and the contract time, Substantial Completion would be January 15, 2015, and Final Completion 45 days later.

Yesterday, Mr. Donati received an email from the contractor requesting the Authority delay issuing the Notice to Proceed until March 1, 2014 because it is winter. He will send a letter to Tomar informing them that the Authority will not grant their request.

Oxford Upgrade Finance: CPE is working with Mr. Houck and Bond Counsel to get the Financial Addendum forms submitted. Once that is done, we can obtain the interim loan.

Correspondence #7 corrects the financing numbers in #3.

The Notice to Bidders for rehab of the Axford Avenue Pump Station was advertised on November 1. The pre-bid meeting was held on November 19 and the Addendum went out earlier today. Bids will be open on December 3.

Mr. Wauhop and a couple of the operators met with CPE to discuss capital projects.

CPE reviewed the chemical supply contract documents, chemicals were added due to the upgrade.

#### AUTHORITY CONSULTANT

Mr. Wauhop distributed his report before the meeting. He recapped some of the maintenance items performed within the last month.

PEOSH sent the inspection report; most of the items were minor. Most have been abated. The remaining items require additional paperwork and policy changes with respect to Confined Space Entry. He recommended having all four operators attend the eight-hour class needed to become certified. They would be certified for our sites only. They would not be available to any other entity or town. This is the same certification that Hackettstown MUA has for their employees. Additional training and equipment would be needed if the Authority were to service other entities or towns; Mr. Wauhop will find out the costs and time involved for the additional training. After the training, we can change our paperwork so we are in compliance.

Under general business, monitoring the performance of the Oxford plant continues. Mr. Wauhop displayed and explained the updated charts. Flow rates leaving the plant have been fairly consistent. The ammonia coming into the plant fluctuates but the ammonia going out is fairly consistent. He will look into achieving a one-to-one dilution rate, or some similar baseline, for leachate and recycled water.

The chemical supply contract will be advertised the first week in December, with a bid opening on January 3, 2014. Mr. Donati and Mr. Tipton will review the documents before the Notice to Bidders is advertised.

Mr. Wauhop continues to work on the rag issue at the Belvidere facility. Yesterday, he visited the Washington Borough sewer plant, where they installed a particular type of auger that

captures their rags. Their plant handles 600,000 gallons per day; our needs are much smaller. He will look into it further.

White Township contacted Mr. Wauhop and asked him to meet with them this past Thursday in White. He met with the mayor, Jeff Herb and the CFO, Ms. Reinalda, to discuss the flows from the Augustinian Recollect Center and A&P shopping center. The Authority bills White Township for these flows. They asked if he could participate in a joint meeting between them and the town of Belvidere to discuss some outstanding issues. Mr. Wauhop agreed to meet with them.

#### UNFINISHED BUSINESS

There was no unfinished business.

#### NEW BUSINESS

There was no new business.

#### PUBLIC COMMENT

There was no public present.

#### EXECUTIVE SESSION

None.

As there was no more business to come before the Authority, Mr. Kiszona moved and Ms. O'Connor seconded that the meeting be adjourned. All in favor, motion carried. The meeting was adjourned at 8:14 p.m.

*Patricia Kaspereen*

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Patricia Kaspereen  
Administrative Assistant


**RESOLUTION RE:**

EXPENDITURES FROM THE OPERATING FUND  
DURING THE MONTH OF NOVEMBER 2013.

I HEREBY CERTIFY, that the bills listed on the attached Resolution of November 20, 2013, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2013 budget.



Chad Chamberlain, Chairperson

  
Laurel Napolitani, Secretary

Certificate No. OF 328

Dated: November 20, 2013

Moved by: Ms. O'Connor

Seconded by: Mr. Niece

Yes 5

No 0

Abstain 0

Absent 4

**APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND**

**Meeting: November 20, 2013**

**BE IT RESOLVED**, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority's Bond Resolution:

Vendor Invoices:

Date:

Check # 15838-15854

10/30-11/6/13

\$31,107.41

Due 11/20/13

32,291.29

Total

\$63,398.70

PENTAMATION  
 DATE: 10/30/2013  
 TIME: 11:15:14

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 10/13

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

| CHECK NUMBER | CASH ACCT | DATE ISSUED | VENDOR                    | ACCT | DESCRIPTION           | AMOUNT    |
|--------------|-----------|-------------|---------------------------|------|-----------------------|-----------|
| 15838        | 10101     | 10/30/13    | C & M AUTO PARTS          | 5024 | WIPER BLADES          | 18.20     |
| 15839        | 10101     | 10/30/13    | CENTURYLINK               | 5076 | TELE/ALRM BRKFLD      | 19.90     |
| 15839        | 10101     | 10/30/13    | CENTURYLINK               | 5076 | TELE/ALRM S WTR PS    | 32.77     |
| 15839        | 10101     | 10/30/13    | CENTURYLINK               | 5076 | TELE/ALRM/FAX/LAN BE  | 317.96    |
|              |           |             | TOTAL CHECK               |      |                       | 370.63    |
| 15840        | 10101     | 10/30/13    | JCP&L                     | 5071 | ELECT LIBERT ST MTR   | 3.25      |
| 15841        | 10101     | 10/30/13    | NEW JERSEY AMERICAN WATER | 5072 | WATER USAGE           | 11.01     |
| 15842        | 10101     | 10/30/13    | ONE CALL CONCEPTS, INC.   | 5024 | ONE CALL LOCATES SEPT | 2.28      |
| 15843        | 10101     | 10/30/13    | RUSSELL REID INC.         | 5079 | SLUDGE HAUL AUG BEL   | 3,332.00  |
| 15843        | 10101     | 10/30/13    | RUSSELL REID INC.         | 5079 | SLUDGE HAUL AUG OXF   | 2,665.60  |
| 15843        | 10101     | 10/30/13    | RUSSELL REID INC.         | 5079 | SLUDGE HAUL SEPT OXF  | 2,665.60  |
|              |           |             | TOTAL CHECK               |      |                       | 8,663.20  |
| 15844        | 10101     | 10/30/13    | UNIVAR USA INC            | 5521 | CAUSTIC SODA          | 640.58    |
| 15844        | 10101     | 10/30/13    | UNIVAR USA INC            | 5521 | CHEMICALS             | 1,637.92  |
| 15844        | 10101     | 10/30/13    | UNIVAR USA INC            | 5521 | ALUM CHLORIDE         | 132.55    |
|              |           |             | TOTAL CHECK               |      |                       | 2,411.05  |
| 15845        | 10101     | 10/30/13    | VERIZON WIRELESS          | 5076 | MOBILE PHONES & OCCS  | 103.00    |
|              |           |             | TOTAL FUND                |      |                       | 11,582.62 |
|              |           |             | TOTAL REPORT              |      |                       | 11,582.62 |



PENTAMATION  
 DATE: 11/06/2013  
 TIME: 14:05:37

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 11/13

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

| CHECK NUMBER | CASH ACCT    | DATE ISSUED | VENDOR                    | ACCT | DESCRIPTION           | AMOUNT    |
|--------------|--------------|-------------|---------------------------|------|-----------------------|-----------|
| 15846        | 10101        | 11/06/13    | CENTURYLINK               | 5076 | TELE/ALRM WH#2        | 44.76     |
| 15846        | 10101        | 11/06/13    | CENTURYLINK               | 5076 | TELE/FAX/LAN OXF STP  | 126.93    |
| 15846        | 10101        | 11/06/13    | CENTURYLINK               | 5076 | TELE/ALRM WH#1        | 32.73     |
| 15846        | 10101        | 11/06/13    | CENTURYLINK               | 5076 | TELE/ALRM AXF AVE PS  | 36.34     |
|              | TOTAL CHECK  |             |                           |      |                       | 240.76    |
| 15847        | 10101        | 11/06/13    | HACH COMPANY              | 5509 | AMMONIA TEST KITS     | 379.47    |
| 15848        | 10101        | 11/06/13    | JCP&L                     | 5071 | ELECT WTR ST PS       | 756.84    |
| 15848        | 10101        | 11/06/13    | JCP&L                     | 5071 | ELECT BEL STP         | 8,107.67  |
| 15848        | 10101        | 11/06/13    | JCP&L                     | 5071 | ELECT WH#2 PS         | 72.42     |
|              | TOTAL CHECK  |             |                           |      |                       | 8,936.93  |
| 15849        | 10101        | 11/06/13    | L.E. RITTER LUMBER CO.    | 5024 | MISC MAINT SUPPLIES   | 65.25     |
| 15850        | 10101        | 11/06/13    | PASSAIC VALLEY SEWERAGE C | 5079 | SLOG DISP 9/16-10/15  | 4,760.00  |
| 15851        | 10101        | 11/06/13    | POSTMASTER BELVIDERE      | 5022 | STAMPS                | 132.40    |
| 15852        | 10101        | 11/06/13    | RICOH USA, INC.           | 5026 | COPIER LEASE          | 73.64     |
| 15853        | 10101        | 11/06/13    | RUSSELL REID INC.         | 5024 | GREASE TRAP CLEAN OUT | 2,550.00  |
| 15853        | 10101        | 11/06/13    | RUSSELL REID INC.         | 5024 | GREASE TRAP CLEAN OUT | 1,700.00  |
|              | TOTAL CHECK  |             |                           |      |                       | 4,250.00  |
| 15854        | 10101        | 11/06/13    | UNIVAR USA INC            | 5521 | CAUSTIC SODA          | 686.34    |
|              | TOTAL FUND   |             |                           |      |                       | 19,524.79 |
|              | TOTAL REPORT |             |                           |      |                       | 19,524.79 |

PENTAMATION  
 DATE: 11/15/2013  
 TIME: 10:49:22

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 11/13

| CHECK NUMBER | CASH ACCT   | DATE ISSUED | VENDOR                    | ACCT | DESCRIPTION              | AMOUNT   |
|--------------|-------------|-------------|---------------------------|------|--------------------------|----------|
| 15855        | 10101       | 11/20/13    | ADVANCED TREE CARE        | 5024 | TREE REMOVAL SERVICES    | 1,000.00 |
| 15855        | 10101       | 11/20/13    | ADVANCED TREE CARE        | 5024 | TREE REMOVAL SERVICES    | 450.00   |
|              | TOTAL CHECK | 30          |                           |      |                          | 1,450.00 |
| 15856        | 10101       | 11/20/13    | BILLY WAUHOP & ASSOCIATES | 5029 | MGMT/OPER SUPER OWN REP  | 6,317.20 |
| 15857        | 10101       | 11/20/13    | CENTURYLINK               | 5076 | TELE BEL                 | 25.42    |
| 15858        | 10101       | 11/20/13    | CINTAS CORPORATION #101   | 5043 | UNIFORMS RENT/DEL        | 12.24    |
| 15858        | 10101       | 11/20/13    | CINTAS CORPORATION #101   | 5043 | UNIFORMS RENT/DEL        | 12.24    |
| 15858        | 10101       | 11/20/13    | CINTAS CORPORATION #101   | 5043 | UNIFORMS RENT/DEL        | 7.24     |
| 15858        | 10101       | 11/20/13    | CINTAS CORPORATION #101   | 5043 | UNIFORMS RENT/DEL        | 7.24     |
| 15858        | 10101       | 11/20/13    | CINTAS CORPORATION #101   | 5043 | UNIFORMS RENT/DEL        | 7.24     |
| 15858        | 10101       | 11/20/13    | CINTAS CORPORATION #101   | 5043 | UNIFORMS RENT/DEL        | 7.24     |
| 15858        | 10101       | 11/20/13    | CINTAS CORPORATION #101   | 5043 | UNIFORMS RENT/DEL        | 7.24     |
| 15858        | 10101       | 11/20/13    | CINTAS CORPORATION #101   | 5043 | UNIFORMS RENT/DEL        | 7.24     |
| 15858        | 10101       | 11/20/13    | CINTAS CORPORATION #101   | 5043 | UNIFORMS RENT/DEL        | 7.24     |
|              | TOTAL CHECK | 265         |                           |      |                          | 85.16    |
| 15859        | 10101       | 11/20/13    | COUNTY OF WARREN          | 5028 | SUPP SERV FINANCE OFFICE | 800.00   |
| 15860        | 10101       | 11/20/13    | CP ENGINEERS, LLC         | 5545 | ENG SERVICES OCT         | 38.75    |
| 15860        | 10101       | 11/20/13    | CP ENGINEERS, LLC         | 5545 | ENG SERVICES OCT         | 291.00   |
| 15860        | 10101       | 11/20/13    | CP ENGINEERS, LLC         | 5545 | ENG SERVICES OCT         | 507.38   |
| 15860        | 10101       | 11/20/13    | CP ENGINEERS, LLC         | 5545 | ENG SERVICES OCT         | 155.00   |
| 15860        | 10101       | 11/20/13    | CP ENGINEERS, LLC         | 5545 | ENG SERVICES OCT         | 1,057.00 |
| 15860        | 10101       | 11/20/13    | CP ENGINEERS, LLC         | 5545 | ENG SERVICES OCT         | 930.00   |
|              | TOTAL CHECK | 292         |                           |      |                          | 2,979.13 |
| 15861        | 10101       | 11/20/13    | DEUTSCH, SIDNEY           | 5011 | STIPEND NOVEMBER         | 166.63   |
| 15862        | 10101       | 11/20/13    | DON & LENS AUTO PARTS INC | 5024 | MISC SUPP FOR ZTURN      | 16.57    |
| 15862        | 10101       | 11/20/13    | DON & LENS AUTO PARTS INC | 5024 | MISC MAINT SUPPLIES      | 60.31    |
| 15862        | 10101       | 11/20/13    | DON & LENS AUTO PARTS INC | 5024 | MISC MAINT SUPPLIES      | 55.56    |
| 15862        | 10101       | 11/20/13    | DON & LENS AUTO PARTS INC | 5024 | MISC MAINT SUPPLIES      | 35.60    |
| 15862        | 10101       | 11/20/13    | DON & LENS AUTO PARTS INC | 5024 | MISC MAINT SUPPLIES      | 10.98    |
|              | TOTAL CHECK | 368         |                           |      |                          | 179.02   |
| 15863        | 10101       | 11/20/13    | EXPRESS-TIMES             | 5021 | NOTICE TO BIDRS 13-02    | 654.80   |
| 15864        | 10101       | 11/20/13    | FLORIO PERRUCCI STEINHARD | 5027 | LEGAL SERVICE OCT        | 385.00   |
| 15865        | 10101       | 11/20/13    | FULLER PAPER COMPANY      | 5024 | MAINT SUPPLIES           | 303.07   |
| 15866        | 10101       | 11/20/13    | GERO, WAYNE               | 5092 | REIMB HEALTH COVERAGE    | 456.36   |
| 15867        | 10101       | 11/20/13    | J & J INDUSTRIAL SUPPLY I | 5024 | MOTOR 4 DRIVE PUMP       | 595.00   |
| 15868        | 10101       | 11/20/13    | JCP&L                     | 5071 | ELECT S WTR ST PS        | 2.04     |
| 15868        | 10101       | 11/20/13    | JCP&L                     | 5071 | ELECT AXF AVE PS         | 59.97    |
| 15868        | 10101       | 11/20/13    | JCP&L                     | 5071 | ELECT OXF STP            | 5,185.79 |
|              | TOTAL CHECK | 935         |                           |      |                          | 5,247.80 |
| 15869        | 10101       | 11/20/13    | KISZONAK, DREW            | 5011 | STIPEND NOVEMBER         | 167.07   |
| 15870        | 10101       | 11/20/13    | LICON LIGHTING & SUPPLY C | 5024 | ITEMS FOR PS GENERATOR   | 291.98   |

PENTAMATION  
 DATE: 11/15/2013  
 TIME: 10:49:22

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 2  
 VENCHK11  
 ACCOUNTING PERIOD: 11/13

| CHECK NUMBER | CASH ACCT | DATE ISSUED | VENDOR                    | ACCT | DESCRIPTION           | AMOUNT   |
|--------------|-----------|-------------|---------------------------|------|-----------------------|----------|
| 15871        | 10101     | 11/20/13    | LN SUPPLY INC.            | 5024 | SEWAGE PUMP           | 154.99   |
| 15871        | 10101     | 11/20/13    | LN SUPPLY INC.            | 5024 | MISC PVC              | 48.14    |
|              | TOTAL     | CHECK       |                           |      |                       | 203.13   |
| 15872        | 10101     | 11/20/13    | MAYBERRY SALES & SERVICE  | 5024 | CARBURETOR LAWN EQUIP | 57.20    |
| 15873        | 10101     | 11/20/13    | NAPOLITANI, LAUREL        | 5011 | STIPEND NOVEMBER      | 292.07   |
| 15874        | 10101     | 11/20/13    | NIECE, DONALD L.          | 5011 | STIPEND NOVEMBER      | 167.07   |
| 15875        | 10101     | 11/20/13    | NJN PUBLISHING            | 5021 | NOTICE TO BIDRS 13-02 | 70.02    |
| 15876        | 10101     | 11/20/13    | ONE CALL CONCEPTS, INC.   | 5024 | ONE CALL LOCATES      | 3.42     |
| 15877        | 10101     | 11/20/13    | PIAZZA, ROBERT            | 5011 | STIPEND NOVEMBER      | 291.63   |
| 15878        | 10101     | 11/20/13    | QC LABORATORIES INC.      | 5509 | LAB ANALYSIS          | 12.50    |
| 15878        | 10101     | 11/20/13    | QC LABORATORIES INC.      | 5509 | LAB ANALYSIS          | 12.50    |
| 15878        | 10101     | 11/20/13    | QC LABORATORIES INC.      | 5509 | LAB ANALYSIS          | 266.00   |
| 15878        | 10101     | 11/20/13    | QC LABORATORIES INC.      | 5509 | LAB ANALYSIS          | 257.00   |
| 15878        | 10101     | 11/20/13    | QC LABORATORIES INC.      | 5509 | LAB ANALYSIS          | 48.00    |
| 15878        | 10101     | 11/20/13    | QC LABORATORIES INC.      | 5509 | LAB ANALYSIS          | 12.50    |
| 15878        | 10101     | 11/20/13    | QC LABORATORIES INC.      | 5509 | LAB ANALYSIS          | 222.00   |
| 15878        | 10101     | 11/20/13    | QC LABORATORIES INC.      | 5509 | LAB ANALYSIS          | 12.50    |
| 15878        | 10101     | 11/20/13    | QC LABORATORIES INC.      | 5509 | LAB ANALYSIS          | 855.50   |
|              | TOTAL     | CHECK       |                           |      |                       | 911.56   |
| 15879        | 10101     | 11/20/13    | R & R PUMP & CONTROL SERV | 5024 | VALVES & GASKETS      |          |
| 15880        | 10101     | 11/20/13    | RIGO GENERAL HARDWARE     | 5024 | MISC MAINT SUPPLIES   | 2.69     |
| 15880        | 10101     | 11/20/13    | RIGO GENERAL HARDWARE     | 5024 | MISC MAINT SUPPLIES   | 27.74    |
| 15880        | 10101     | 11/20/13    | RIGO GENERAL HARDWARE     | 5024 | MISC MAINT SUPPLIES   | 7.95     |
| 15880        | 10101     | 11/20/13    | RIGO GENERAL HARDWARE     | 5024 | MISC MAINT SUPPLIES   | 33.26    |
| 15880        | 10101     | 11/20/13    | RIGO GENERAL HARDWARE     | 5024 | MISC MAINT SUPPLIES   | 14.99    |
| 15880        | 10101     | 11/20/13    | RIGO GENERAL HARDWARE     | 5024 | MISC MAINT SUPPLIES   | 49.86    |
| 15880        | 10101     | 11/20/13    | RIGO GENERAL HARDWARE     | 5024 | MISC MAINT SUPPLIES   | 129.88   |
| 15880        | 10101     | 11/20/13    | RIGO GENERAL HARDWARE     | 5024 | MISC MAINT SUPPLIES   | 61.21    |
| 15880        | 10101     | 11/20/13    | RIGO GENERAL HARDWARE     | 5024 | MISC MAINT SUPPLIES   | 15.76    |
| 15880        | 10101     | 11/20/13    | RIGO GENERAL HARDWARE     | 5024 | MISC MAINT SUPPLIES   | 37.27    |
| 15880        | 10101     | 11/20/13    | RIGO GENERAL HARDWARE     | 5024 | MISC MAINT SUPPLIES   | 57.02    |
| 15880        | 10101     | 11/20/13    | RIGO GENERAL HARDWARE     | 5024 | MISC MAINT SUPPLIES   | 4.79     |
| 15880        | 10101     | 11/20/13    | RIGO GENERAL HARDWARE     | 5024 | MISC MAINT SUPPLIES   | 18.69    |
|              | TOTAL     | CHECK       |                           |      |                       | 456.11   |
| 15881        | 10101     | 11/20/13    | ROSENBERG, PHILIP H.      | 5011 | STIPEND NOVEMBER      | 167.07   |
| 15882        | 10101     | 11/20/13    | RUSSELL REID INC.         | 5079 | SLUDGE HAUL BEL       | 2,665.60 |
| 15882        | 10101     | 11/20/13    | RUSSELL REID INC.         | 5079 | GREASE REMOVAL        | 1,700.00 |
| 15882        | 10101     | 11/20/13    | RUSSELL REID INC.         | 5079 | SLUDGE HAUL OXF       | 1,999.20 |
|              | TOTAL     | CHECK       |                           |      |                       | 6,364.80 |
| 15883        | 10101     | 11/20/13    | RUSSELL REID INC.         | 5024 | JET VAC WET WELLS     | 520.00   |
| 15884        | 10101     | 11/20/13    | SAFEGUARD BUSINESS SYSTEM | 5030 | ENVELOPES             | 105.51   |

PENTAMATION  
 DATE: 11/15/2013  
 TIME: 10:49:22

PAGE NUMBER: 3  
 VENCHK11  
 ACCOUNTING PERIOD: 11/13

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER


FUND - MUA01 - MUN UTILITY AUTH GEN FUND

| CHECK NUMBER | CASH ACCT | DATE ISSUED | VENDOR                    | ACCT | DESCRIPTION     | AMOUNT    |
|--------------|-----------|-------------|---------------------------|------|-----------------|-----------|
| 15885        | 10101     | 11/20/13    | 1886 STAPLES CREDIT PLAN  | 5030 | OFFICE SUPPLIES | 194.95    |
| 15886        | 10101     | 11/20/13    | 1938 THE COUNTY OF WARREN | 5070 | GASOLINE - SEPT | 328.80    |
| 15887        | 10101     | 11/20/13    | 2050 UNIVAR USA INC       | 5521 | CHEMICALS       | 1,198.81  |
| TOTAL FUND   |           |             |                           |      |                 | 32,291.29 |
| TOTAL REPORT |           |             |                           |      |                 | 32,291.29 |

**RESOLUTION RE:**

EXPENDITURES FROM THE CAPITAL IMPROVEMENTS  
FUND FOR THE MONTH OF NOVEMBER 2013.

I HEREBY CERTIFY that the bills listed for CAPITAL IMPROVEMENTS are in  
accordance with the Authority's October budget.

  
Chad Chamberlain, Chairperson

  
Laurel Napolitani, Secretary

Certificate No. CI 336

Dated: November 20, 2013

Moved by: Mr. Rosenberg

Seconded by: Ms. O'Connor

Yes 5

No 0

Abstain 0

Absent 4

**CAPITAL IMPROVEMENT  
BILLS LIST  
November 20, 2013**

|   |                       |
|---|-----------------------|
| 1. CP Engineers, LLC<br>Period: August-October 2013<br>Engineering Services<br>Construction Services<br>Oxford WWTP Upgrade | .....\$27,815.77      |
| 2. CP Engineers, LLC<br>Period: October 2013<br>Engineering Services<br>Axford Ave. Pump Station Rehab                      | .....3,132.50         |
| 3. Florio Perrucci Steinhardt & Fader<br>Period: September 2013<br>Legal Services<br>Oxford WWTP Upgrade                    | ..... <u>4,220.65</u> |
| Total   | .....\$35,168.92      |