

WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

MINUTES February 20, 2013

Chairman Chamberlain called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 7:48 p.m. The meeting was held at the Authority's Administration building located at 199 Foul Rift Road, Belvidere, New Jersey.

Roll Call:

Chad Chamberlain, Chairman
Morris Scott, Jr., Vice Chairman
Robert Piazza, Treasurer
Laurel Napolitani, Secretary
Sidney Deutsch
Drew Kiszonak
Donald Niece
Everdina O'Connor
Philip Rosenberg

Also, in attendance were:

Stephen Donati, P.E., Authority Engineer and Consultant; Charles L. Houck, Authority Chief Financial Officer; Brian Tipton, Esq., Authority Legal Counsel; Billy J. Wauhop, Authority Consultant; and Patricia Kaspereen, Administrative Assistant.

Chairman Chamberlain read the Introductory Statement.

MINUTES

Ms. O'Connor moved and Mr. Scott seconded to approve the minutes of the January 16, 2013 regular meeting, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Yes
Mr. Kiszonak	Yes	Mr. Rosenberg	Yes
Ms. Napolitani	Yes	Mr. Scott	Yes
Mr. Niece	Abstain	Chairman Chamberlain	Yes
Ms. O'Connor	Yes		

Mr. Piazza moved and Mr. Scott seconded to approve the minutes of the January 16, 2013 executive session, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Yes
Mr. Kiszona	Yes	Mr. Rosenberg	Yes
Ms. Napolitani	Yes	Mr. Scott	Yes
Mr. Niece	Abstain	Chairman Chamberlain	Yes
Ms. O'Connor	Yes		

CORRESPONDENCE

Ms. Napolitani recapped the correspondence:

1. A memo from the Division of Local Government Services with regard to the new online process for filing Financial Disclosure Statements.
2. 2012-2013 elected/appointed officials online training instructions from the MEL Safety Institute (MSI).
3. A Loss Control Report dated January 2, 2013 to Ms. Kaspereen, Fund Commissioner, from J.A. Montgomery Risk Control.
4. A letter dated January 10, 2013, from Ecologic Resources Group, LLC regarding an application for a Freshwater Wetlands Letter of Interpretation Extension to the DEP for Oxford Textile.
5. A letter dated January 15, 2013, to Ms. Kaspereen, Administrative Assistant, from Stanford Risk Management Services.
6. A letter dated January 17, 2013 from Ms. Kaspereen to Univar USA with notification of award of the chemical contract and copies enclosed.
7. A resolution from the Board of Chosen Freeholders of the County of Warren reappointing Ms. Napolitani and Mr. Rosenberg as members of the WC(PR)MUA.
8. A letter dated January 28, 2013, from Mr. Karakos, P.E., Senior Project Manager, CP Engineers to the NJDEP regarding the Value Engineering Study report for the Oxford WWTF Upgrade.
9. A letter dated January 28, 2013, from Mr. Wauhup, Authority Consultant, to the NJDEP submitting the Wastewater Beneficial Reuse annual report for 2012.
10. A letter dated January 28, 2013, from Mr. Donati, P.E., VP, CP Engineers to Mr. Wauhup, enclosing the 2012 Annual Inspection Report.
11. A letter dated January 30, 2013, from Mr. Wauhup to the NJDEP in response to the on-site laboratory audit report.

12. A letter dated February 1, 2013, from Mr. Guida, Collection System Operator for the Township of Oxford submitting the township's monthly collection system report.
13. A letter dated February 6, 2013, from the NJEIT regarding the NJEIFP loan application.
14. A resolution from the Board of Chosen Freeholders of the County of Warren appointing Mr. Niece as a member of the WC(PR)MUA.
15. A letter dated February 15, 2013, from Ms. Kaspereen to Mr. Niece welcoming him to the Board.
16. A letter dated February 15, 2013, from Chairman Chamberlain to Mr. Angelo Accetturo thanking him for his services as a member.

CFO'S REPORT

Per State statute, each year the Authority is required to adopt a Cash Management Plan. Mr. Houck presented a resolution for adoption of the Cash Management Plan for 2013.

Mr. Piazza moved to adopt Resolution #13-09, adopting the Cash Management Plan for 2013. Mr. Scott seconded. The motion passed unanimously on a roll call vote.

Mr. Houck, one of his staff, Bond Counsel and CPE attended the New Jersey Environmental Infrastructure Trust (NJEIT) seminar for prospective borrowers for the SFY2014 Financing Program. He expressed concern because contrary to prior information he had received, the request for funding to replenish funds expended on the design of the Oxford Upgrade cannot be submitted until the construction contract has been signed and approved by the NJDEP. Therefore, there is a possibility that the MUA may have to obtain some bridge loans from a bank. He is hopeful that this will not be the case. The Authority does not have access to its restricted funds.

As discussed at the last meeting, Mr. Houck explained the terms of U.S.D.A. funding. The effect of the "grant" is to reduce the interest rate of the loan, so we cannot obtain one without the other. In addition, the interest rate on their loan is higher than the current rate from the NJEIT. Funding from the NJEIT is the best deal for the Authority at this time. The concern that Mr. Houck and Mr. Olshefski have is that this deal may not be available next year, and monies needed for Superstorm Sandy repairs may tap into these funds. The Trust said that would not be the case but Mr. Houck was preparing the Board for a worst-case scenario.

He was also concerned with the compliance deadline.

Mr. Donati was confident that the DEP would grant us an extension.

Mr. Houck left the meeting.

GENERAL COUNSEL'S REPORT

Mr. Tipton had nothing to report.

ENGINEER'S REPORT

Belstra property: The resident is still pursuing connection to the sewer line. Their engineer, Finelli Engineering, furnished CPE with the design and requested comments. Although the Authority is not the approval agency, it was felt that we should provide some guidance. After consulting with Mr. Tipton, Mr. Donati provided Finelli with a courtesy review. Finelli also contacted the Authority regarding the connection fee.

Augustinian Recollect Center: After receiving their sewer bill from White Township, their property manager contacted Mr. Donati to ask how they are billed and what type of flow meter to install. He suggested that before they spend any more money, they might be able to utilize the existing pump cycle counter to give an indication of actual flow. After obtaining this information, they should send a letter to the Board for consideration of a reduced flow number. Mr. Piazza initiated further discussion on the matter. Mr. Tipton said there were numerous meetings, correspondence and thorough discussions with representatives of the Sisters to justify the EDUs assigned to the Center, as well as them being responsible to supply us with flow information. They can seek relief, but no promises were made.

Manhole Inspections: CPE completed inspections of the manholes. Mr. Donati will forward a memo to Mr. Wauhob about the beaver activity along the Furnace Brook area, which has the potential to create problems. This matter will need to be investigated further at a later date.

Oxford Upgrade Design: The VES changes are being implemented as authorized. All is going well.

To formalize action taken at the last couple of meetings, Mr. Donati presented a resolution and an amendment to the agreement for professional engineering services for the upgrade.

For the purpose of discussion, Mr. Piazza moved to adopt Resolution #13-10, authorizing the execution of a second amendment to the agreement for professional engineering services between the WC(PR)MUA and CP Engineers, LLC for the Oxford WWTF Upgrade. Mr. Scott seconded.

Mr. Donati explained the above in more detail, and he will discuss the schedule and financing of the upgrade with Mr. Houck tomorrow. The motion passed unanimously on a roll call vote.

Upgrade Financing: Last year, the Board designated Mr. Wasser as the Authorized Representative on matters related to the application to the New Jersey Environmental Infrastructure Financing Program (NJEIFP) for the loan. The Authority needs to reauthorize him or another full-time employee. Mr. Rosenberg suggested Ms. Kaspereen. Discussion ensued as to who would be designated.

Since this is just a matter of formality and everything will go through Mr. Wauhob anyway, Mr. Scott moved to adopt Resolution #13-11, authorizing Mr. Wasser to act as the Authorized

Representative of the WC(PR)MUA on matters related to the application to the NJEIFP on loan number S340454-04. Ms. O'Connor seconded. The motion passed; roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	No
Mr. Kiszonak	No	Mr. Rosenberg	No
Ms. Napolitani	Yes	Mr. Scott	Yes
Mr. Niece	Yes	Chairman Chamberlain	Yes
Ms. O'Connor	Yes		

Oxford Upgrade Schedule: Mr. Donati reviewed the schedule attached to his report. A TWA modification must be submitted to the NJDEP. Approval might take as long as 120 days but they told Mr. Donati it would only be two weeks. Assuming we get all the necessary approvals from various agencies, we can go out to bid in mid-May. He elaborated further on the schedule. As a result of the VE Study, the construction period should be shorter.

Mr. Niece questioned the elimination of some items and the shrinkage of tankage as a result of the VES modifications. He wondered if by saving costs on this end we would be creating additional operating costs in the future. Mr. Donati said that after careful consideration from everyone involved, it was determined that the Authority would save money in operating costs. Mr. Wauhop gave a more detailed explanation.

AUTHORITY CONSULTANT

Mr. Wauhop distributed his report. He reviewed the list of some of the maintenance items performed in-house within the last month.

Capital Projects: Quotes are being sought to switch out the two original pumps located at the Axford Avenue pump station, and replace the portable generator with one similar to the ones used at the Warren Haven pump stations. He would then like to sell that portable generator because it is too small to handle any other pump station and purchase a used standby generator sufficiently sized to handle any of the pump stations.

Improving the sludge thickening process at the Belvidere plant, to reduce costs, is still being examined.

The operators are developing a solution to handle the debris coming into the Belvidere grease trap from flow received from the county jail.

As discussed last meeting, Appendix G has been prepared to comply with the MEL Employment Practices Loss Risk Control checklist. Commissioners received a copy in their agenda packets for review. Once approved, this appendix will be incorporated into the Authority Personnel Policy and Mr. Tipton can certify that we are in compliance, in order for the Authority to qualify for the lower deductible and co-insurance incentives.

Mr. Niece noted that under the "Initial Employment Period Procedure" section, blanks needed to be filled in for the number of months. Ms. O'Connor said the standard is 3 months and 12 months. The Board agreed.

Ms. Napolitani moved to adopt Resolution #13-12, amending the Authority Personnel Policy to include Appendix G. Mr. Scott seconded. The motion passed unanimously on a roll call vote.

Laboratory Analysis Contract: QC Labs did not submit the documents requested in order to renew their contract with the Authority. They will continue with the current rates, until next month's meeting.

Mr. Wauhop reiterated the message from the DCA concerning submission of Financial Disclosure Statements.

FINANCE (TREASURER)

It is too early in the year to report on the budget.

Mr. Piazza moved that Resolution #13-13 (Certificate No. 319: \$79,457.62) be approved to pay all bills from the Operating Fund. Mr. Scott seconded. The motion passed unanimously on a roll call vote.

Mr. Piazza moved that Resolution #13-14 (Certificate No. 327: \$70,989.12) be approved to pay all bills from the Capital Improvements Fund. Ms. O'Connor seconded. The motion passed unanimously on a roll call vote.

UNFINISHED BUSINESS

Mr. Kiszona asked for clarification as to when the Authority bills its users for sewer treatment charges. Ms. Kasperen explained that residential users are billed quarterly and industrial users monthly.

NEW BUSINESS

None.

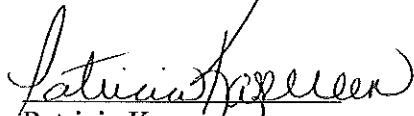
PUBLIC COMMENT

There was no public present.

EXECUTIVE SESSION

There was no executive session.

As there was no more business to come before the Authority, Mr. Scott moved and Ms. Napolitani seconded that the meeting be adjourned. All in favor, motion carried. The meeting was adjourned at 8:49 p.m.


Patricia Kasperen
Administrative Assistant

RESOLUTION 13-09

RESOLUTION ADOPTING AN AMENDED CASH MANAGEMENT PLAN

WHEREAS, N.J.A.C. 5:31-3.1 requires the Warren County (Pequest River) Municipal Utilities Authority (hereafter the "Authority") to adopt a Cash Management Plan which designates authorized depositories and sets forth the Authority's investment policy; and

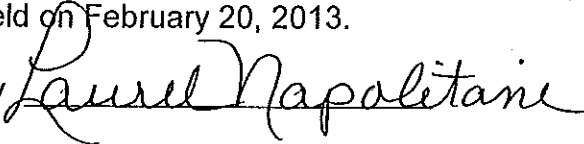
WHEREAS, legislation was enacted, which materially changes the contents of the Authority's Cash Management Plan.

NOW, THEREFORE, BE IT RESOLVED, on this 20th day of February 2013, by the Warren County (Pequest River) Municipal Utilities Authority that the attached amended Cash Management Plan shall be the Cash Management Plan of the Warren County (Pequest River) Municipal Utilities Authority.

CERTIFICATION

I, Laurel Napolitani, Secretary of the Warren County (Pequest River) Municipal Utilities Authority, do certify the foregoing to be a true copy of a resolution adopted by a majority of all members of the Authority at a regular meeting of the Authority held on February 20, 2013.

Secretary



Moved by:	<u>Mr. Piazza</u>
Seconded by:	<u>Mr. Scott</u>
Yes	<u>9</u>
No	<u>0</u>
Abstain	<u>0</u>
Absent	<u>0</u>

RESOLUTION RE: AUTHORIZING THE EXECUTION OF A SECOND AMENDMENT TO THE AGREEMENT FOR ENGINEERING SERVICES FOR THE OXFORD WWTF UPGRADE PROJECT

WHEREAS, A Standard Form of Agreement ("Agreement") for Professional Engineering Services was executed between the Warren County (Pequest River) Municipal Utilities Authority ("Authority") and Cerenzio & Panaro, P.C. ("Engineer") on September 21, 2011 ("Effective Date") concerning the provision of professional services by Engineer during the Preliminary Design, Final Design and Bidding and Negotiating Phases of the Oxford Wastewater Treatment Facility Upgrade Project; and

WHEREAS, on May 21, 2012, CP Engineers, LLC acquired certain assets of Cerenzio & Panaro, P.C., and as its successor, has, of that date, been assigned the responsibility of fulfilling the terms and conditions of the Agreement, as Engineer; and

WHEREAS, Authority retained Engineer to provide additional professional services during the Construction and Post-Construction Phases of the Oxford Wastewater Treatment Facility Upgrade Project; and

WHEREAS, a contract for Construction and Post-Construction Phase Engineering Services is required by the N.J. Environmental Infrastructure Financing Program ("Agency") as a prerequisite to granting approval for advertisement of bids for the project; and

WHEREAS, the Agreement was amended by the parties on August 15, 2012 to include and address these additional services and costs; and

WHEREAS, the N.J. Environmental Infrastructure Financing Program, at N.J.A.C. 7:22-3.37, requires a Value Engineering (V.E.) Study for the project and the implementation of its recommendations to the maximum extent feasible; and

WHEREAS, the V.E. Study was authorized by the Authority at its meeting of October 17, 2012;

WHEREAS, Engineer provided said V.E. Study to the Authority in November 2012; and

WHEREAS, at its meeting of November 21, 2012, the Authority authorized Engineer to modify the design documents to incorporate eight (8) recommended proposals contained in the V.E. Study referred to as the Phase 1 proposals, and to perform a due diligence review and further evaluation of the proposal designated VE-4 (regarding the substitution of a Nova Model UL-1602CS Disk Filter in lieu of a conventional gravity sand filter); and

WHEREAS, at its meeting of January 16, 2013, the Authority authorized Engineer to modify the design documents to incorporate the proposal VE-4, referred to as the Phase 2 proposal; and


WHEREAS, the additional engineering fees required to implement the design changes to incorporate the Phase 1 and 2 proposals, and to provide additional quality assurance, regulatory compliance activities and re-application for the project in the SFY2014 funding program were approved by the Authority at its meetings of November 21, 2012 (in the amount of \$46,800), December 19, 2012 (in the additional amount of \$66,000) and January 16, 2013 (in the additional amount of \$238,200), for a total of \$351,000;

WHEREAS, the Agreement must be amended to reflect these additional services and costs;
and

WHEREAS, a suitable Second Amendment to the Agreement has been prepared by Engineer,
and reviewed and concurred with by Authority counsel;

NOW, THEREFORE, BE IT RESOLVED by the Authority that the Agreement between the
parties, executed on September 21, 2011, and previously amended on August 15, 2012, shall
be further amended by specific revisions and additions to reflect these additional services and
costs. Any Sections, Subsections or Exhibits of the original Agreement, as previously
amended, not specifically addressed by these revisions remain unchanged and in full force and
effect, as originally constructed and agreed to by the parties. The Chairman is hereby
authorized to execute the Second Amendment to the Agreement on this date.

Certified as a true copy of
the Resolution adopted by
the Authority at their Regular
Meeting held on February 20,
2013.


Laurel Napolitano, Secretary

RESOLUTION RE: AUTHORIZING JOHN WASSER, CHIEF OPERATOR, TO ACT AS THE AUTHORIZED REPRESENTATIVE OF THE WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY ON MATTERS RELATED TO THE APPLICATION TO THE NJEIFP ON LOAN NUMBER S340454-04

WHEREAS, the Warren County (Pequest River) Municipal Utilities Authority (WC(PR)MUA) intends to file a renewal application with the New Jersey Environmental Infrastructure Financing Program (NJEIFP) for the Oxford Wastewater Treatment Plant Upgrade (Oxford Upgrade) for the State Fiscal Year 2014 Loan Program; and

WHEREAS, the Oxford Upgrade will consist of the rehabilitation and upgrade to advanced treatment, including; replacing pumps in the influent pumping station, conversion of existing units to an oil/grease skimming tank, conversion of existing primary clarifiers and aeration basins to anoxic tanks, construction of new process tanks, new secondary clarifiers, new process pumping, new effluent filter system, new chemical feed systems for disinfection/dechlorination, new caustic/alum feed systems, a new gravity sludge thickener and other equipment replacement or rehabilitation; and

WHEREAS, the Board of Commissioners desires to continue John Wasser, Chief Operator, as Authorized Representative of the Authority on matters related to the application to the NJEIFP.

NOW, THEREFORE, BE IT RESOLVED by the Warren County (Pequest River) Municipal Utilities Authority that John Wasser, Chief Operator, is authorized to act as Authorized Representative to represent the Authority in all matters related to the project undertaken pursuant to the above referenced New Jersey Environmental Infrastructure Loan (No. S340454-04) to be executed with the New Jersey Environmental Infrastructure Financing Program and to file the Loan Application for the State Fiscal Year 2014 Loan Program. The Authorized Representative may be contacted at 199 Foul Rift Road, P.O. Box 159, Belvidere, New Jersey 07823, Telephone 908-475-5412.

Certified as a true copy of the
Resolution adopted by the Authority
at their Regular Meeting
held on February 20, 2013.


Laurel Napolitani, Secretary

RESOLUTION #13-12

**AMENDING THE WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES
AUTHORITY PERSONNEL POLICY MANUAL**

WHEREAS, the Warren County (Pequest River) Municipal Utilities Authority (the "Authority") created a Personnel Policy on November 24, 1992, last revised in May 2012; and

WHEREAS, the Authority determined that the Personnel Policy needed to be reviewed and updated in order to comply with the Municipal Excess Liability Joint Insurance Fund (MEL JIF) Employment Practices Loss Risk Control Plan, which in turn will save the Authority money; and

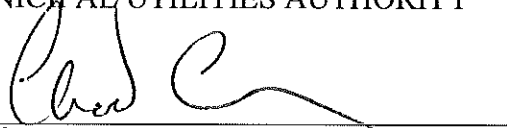
WHEREAS, the Authority's General Counsel and Authority Consultant were given the task to perform such review and to provide the Authority with recommendations for revisions; and

WHEREAS, the Authority completed its review of Appendix G and made the recommendations stated herein;

NOW, THEREFORE, be it resolved, by the Warren County (Pequest River) Municipal Utilities Authority in the County of Warren, State of New Jersey, as follows:

1. Appendix G consisting of the: Americans with Disabilities Act Policy; Contagious or Life Threatening Illness Policy; General Anti-Harassment Policy; "Whistle Blower" Policy; Access to Personnel Files Policy; Political Activity Policy; Employee Evaluation Policy; Workforce Reduction Policy; Driver's License Policy; Systems Privacy (e-mail, voicemail and internet) Policy; Bulletin Board Policy; Family and Medical Leave Act Policy; Open Public Meetings Act Procedure concerning Personnel Matters; Processing & Orientation of New Employees Procedure; Initial Employment Period Procedure; Employee Handbook Procedure; Personnel File Procedure; Requests for Employment Verification & Reference Procedure; and the Employee Complaint Form, shall be added to the Personnel Policy .
2. This resolution shall take effect immediately.

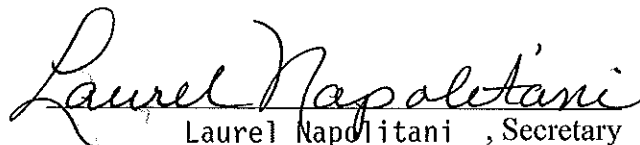
WARREN COUNTY (PEQUEST RIVER)
MUNICIPAL UTILITIES AUTHORITY



Chad C. B. Orban, Chairperson

CERTIFICATION

I, Laurel Napolitani, Secretary of the Warren County (Pequest River) Municipal Utilities Authority, do certify the foregoing to be a true copy and demoralization of a resolution adopted by a majority of all members of the Authority present at a regular meeting of the Authority held on February 20, 2013.




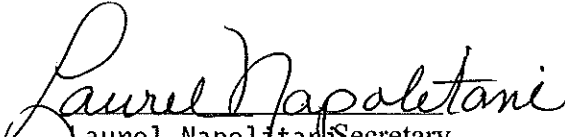
Laurel Napolitani, Secretary

RESOLUTION RE:

**EXPENDITURES FROM THE OPERATING FUND
DURING THE MONTH OF FEBRUARY 2013.**

I **HEREBY CERTIFY**, that the bills listed on the attached Resolution of February 20, 2013, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2013 budget.


CHRIS CHAMBERS Chairperson


Laurel Napolitano Secretary

Certificate No. OF 319

Dated: February 20, 2013

Moved by: Mr. Piazza

Seconded by: Mr. Scott

Yes 9

No 0

Abstain 0

Absent 0

APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND

Meeting: February 20, 2013

BE IT RESOLVED, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority's Bond Resolution:

Vendor Invoices:	Date:	
Check # 15428-15447	1/23-2/6	\$25,271.99
	Due 2/20/13	<u>54,185.63</u>
	Total	\$79,457.62

PENNAVATION
 DATE: 01/23/2013
 TIME: 11:07:01

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 1/13

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
15428	10101	01/23/13	AMERIGAS PROPANE LP	5070	PROPANE	229.05
15429	10101	01/23/13	CENTURYLINK	5076	TELE/ALRM BEL	24.70
15429	10101	01/23/13	CENTURYLINK	5076	TELE/ALRM BRKFLD	19.90
15429	10101	01/23/13	CENTURYLINK	5076	TELE/LAN/ALRM	306.75
15429	10101	01/23/13	CENTURYLINK	5076	TELE/LAN/ALRM	31.14
			TOTAL CHECK			382.49
15430	10101	01/23/13	JCP&L	5071	ELECT WRN HVN #2	422.31
15431	10101	01/23/13	RUSSELL REID INC.	5079	SLUDGE HAULING OXF	3,636.50
15431	10101	01/23/13	RUSSELL REID INC.	5079	SLUDGE HAULING BEL	4,302.90
			TOTAL CHECK			7,939.40
			TOTAL FUND			8,973.25
			TOTAL REPORT			8,973.25

PENTAMATION
 DATE: 01/30/2013
 TIME: 11:22:28

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 1/13

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
15432	10101	01/30/13	ABB INC.	5024	SERVICE CONT 1ST QTR '13	1,120.95
15433	10101	01/30/13	C & M AUTO PARTS	5024	MISC MAINT SUPPLIES	110.28
15433	10101	01/30/13	C & M AUTO PARTS	5024	MISC MAINT SUPPLIES	11.33
15433	10101	01/30/13	C & M AUTO PARTS	5024	MISC MAINT SUPPLIES	6.29
15433	10101	01/30/13	C & M AUTO PARTS	5024	MISC MAINT SUPPLIES	16.98
15433	10101	01/30/13	C & M AUTO PARTS	5024	MISC MAINT SUPPLIES	31.37
15433	10101	01/30/13	C & M AUTO PARTS	5024	MISC MAINT SUPPLIES	101.46
			TOTAL CHECK			277.71
15434	10101	01/30/13	FISHER SCIENTIFIC CO, LLC	5509	LAB SUPPLIES	1,008.33
15434	10101	01/30/13	FISHER SCIENTIFIC CO, LLC	5509	PH ELECTRODES	619.22
			TOTAL CHECK			1,627.55
15435	10101	01/30/13	FULLER PAPER COMPANY	5024	MISC MAINT SUPPLIES	95.45
15435	10101	01/30/13	FULLER PAPER COMPANY	5024	MISC MAINT SUPPLIES	268.01
			TOTAL CHECK			363.46
15436	10101	01/30/13	J & J INDUSTRIAL SUPPLY I	5024	THRUST BEARINGS/WASHERS	722.50
15437	10101	01/30/13	JCP&L	5071	ELECT LIBERTY ST FLW MTR	3.25
15438	10101	01/30/13	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	531.00
15438	10101	01/30/13	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,760.55
			TOTAL CHECK			2,291.55
15439	10101	01/30/13	VERIZON WIRELESS	5076	MOBILE PHONES & OCCS	102.37
			TOTAL FUND			6,509.34
			TOTAL REPORT			6,509.34

PENNSYLVANIA
 DATE: 02/06/2013
 TIME: 11:10:51

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 2/13

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
15440	10101	02/06/13	CENTURYLINK	5076	TELE/ALRM AXF AVE	34.43
15440	10101	02/06/13	CENTURYLINK	5076	TELE/ALRM WHI	31.14
15440	10101	02/06/13	CENTURYLINK	5076	TELE/FAX OXF STP	92.35
15440	10101	02/06/13	CENTURYLINK	5076	TELE/ALRM WH2	42.32
			TOTAL CHECK			200.24
15441	10101	02/06/13	HACH COMPANY	5509	LAB SUPPLIES	92.71
15442	10101	02/06/13	JCP&L	5071	ELECT BEL WWTP	7,973.41
15442	10101	02/06/13	JCP&L	5071	ELECT WTR ST PS	1,118.99
			TOTAL CHECK			9,092.40
15443	10101	02/06/13	JIORLE'S OFFICE SUPPLIES	5030	MISC OFFICE SUPPLIES	98.14
15444	10101	02/06/13	NEW JERSEY AMERICAN WATER	5072	CITY WATER SERVICE	10.60
15445	10101	02/06/13	RICOH USA, INC.	5026	COPIER LEASE	73.64
15446	10101	02/06/13	SAFEGUARD BUSINESS SYSTEM	5030	MISC OFFICE SUPPLIES	36.67
15446	10101	02/06/13	SAFEGUARD BUSINESS SYSTEM	5030	MISC OFFICE SUPPLIES	32.05
			TOTAL CHECK			68.72
15447	10101	02/06/13	STAPLES CREDIT PLAN	5030	OFFICE SUPP...0803	152.95
			TOTAL FUND			9,789.40
			TOTAL REPORT			9,789.40

PENTAMATION
 DATE: 02/15/2013
 TIME: 11:04:16

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 2/13

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
15448	10101	02/20/13	AMERIGAS PROPANE LP	5070	PROPANE	718.14
15449	10101	02/20/13	APPLIED ANALYTICS, INC.	5024	TRANSCREIVER/TRANSDUCER	1,780.35
15450	10101	02/20/13	BILLY WAUHOP & ASSOCIATES	5029	MGMT/OPER SERV OWNER REP	5,866.93
15451	10101	02/20/13	CENTURYLINK	5076	TELE/FAX/ALRM BEL	24.88
15452	10101	02/20/13	CINTAS CORPORATION #101	5043	UNIFORM RENTAL	7.24
15452	10101	02/20/13	CINTAS CORPORATION #101	5043	UNIFORM RENTAL	7.24
15452	10101	02/20/13	CINTAS CORPORATION #101	5043	UNIFORM RENTAL	12.24
15452	10101	02/20/13	CINTAS CORPORATION #101	5043	UNIFORM RENTAL	12.24
15452	10101	02/20/13	CINTAS CORPORATION #101	5043	UNIFORM RENTAL	12.24
15452	10101	02/20/13	CINTAS CORPORATION #101	5043	UNIFORM RENTAL	7.24
15452	10101	02/20/13	CINTAS CORPORATION #101	5043	UNIFORM RENTAL	7.24
15452	10101	02/20/13	CINTAS CORPORATION #101	5043	UNIFORM RENTAL	12.24
15452	10101	02/20/13	CINTAS CORPORATION #101	5043	UNIFORM RENTAL	7.24
			TOTAL CHECK			85.16
15453	10101	02/20/13	COUNTY OF WARREN	5028	SUPPORT SERV FINANCE OFFI	800.00
15453	10101	02/20/13	COUNTY OF WARREN	5028	SUPP SERV FINANCE OFFICE	800.00
			TOTAL CHECK			1,600.00
15454	10101	02/20/13	CP ENGINEERS, LLC	5545	ENGINEERING SERV 1/13	1,433.75
15454	10101	02/20/13	CP ENGINEERS, LLC	5545	ENGINEERING SERV 1/13	2,628.36
15454	10101	02/20/13	CP ENGINEERS, LLC	5545	ENGINEERING SERV 1/13	503.75
15454	10101	02/20/13	CP ENGINEERS, LLC	5545	ENGINEERING SERV 1/13	232.50
15454	10101	02/20/13	CP ENGINEERS, LLC	5545	ENGINEERING SERV 1/13	507.38
15454	10101	02/20/13	CP ENGINEERS, LLC	5545	ENGINEERING SERV 1/13	2,948.63
15454	10101	02/20/13	CP ENGINEERS, LLC	5545	ENGINEERING SERV 1/13	130.00
			TOTAL CHECK			8,384.37
15455	10101	02/20/13	DEUTSCH, SIDNEY	5011	STIPEND FEB	166.63
15456	10101	02/20/13	DON & LENS AUTO PARTS INC	5024	MISC MAINT SUPPLIES	124.00
15456	10101	02/20/13	DON & LENS AUTO PARTS INC	5024	MISC MAINT SUPPLIES	12.99
15456	10101	02/20/13	DON & LENS AUTO PARTS INC	5024	MISC MAINT SUPPLIES	1.81
			TOTAL CHECK			138.80
15457	10101	02/20/13	FISHER SCIENTIFIC CO, LLC	5509	DO PROBE FOR LAB	309.61
15458	10101	02/20/13	FLORIO PERRUCCI STEINHARD	5027	LEGAL SERVICES 1/13	2,088.00
15459	10101	02/20/13	GERO, WAYNE	5092	REIMB HEALTH BENEFITS	456.36
15460	10101	02/20/13	JCP&L	5071	ELECT OXF STP	10,023.35
15460	10101	02/20/13	JCP&L	5071	ELECT WTR ST PS	6.92
15460	10101	02/20/13	JCP&L	5071	ELECT AXF AVE	157.58
			TOTAL CHECK			10,187.85
15461	10101	02/20/13	JCP&L	5071	ELECT WHZ	449.22
15462	10101	02/20/13	JEFCO EQUIPMENT SUPPLIES	5024	WHITE RAGS	148.20
15463	10101	02/20/13	KASPERBEN, PATRICIA	5710	NOTARY PUBLIC RENEWAL APP	25.00

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FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
15464	10101	02/20/13	KASPEREN, PATRICIA	5024	PETTY CASH MAINTENANC	194.60
15464	10101	02/20/13	KASPEREN, PATRICIA	5022	PETTY CASH POSTAGE	76.30
			TOTAL CHECK			270.90
15465	10101	02/20/13	KISONAK, DREW	5011	STIPEND FEB	167.07
15466	10101	02/20/13	L.E. RITTER LUMBER CO.	5024	MISC MAINT SUPPLIES	122.36
15467	10101	02/20/13	LICON LIGHTING & SUPPLY C	5024	MISC ELECT SUPPLIES	678.93
15468	10101	02/20/13	LTN SUPPLY INC.	5024	MISC MAINT SUPPLIES	39.50
15468	10101	02/20/13	LTN SUPPLY INC.	5024	MISC MAINT SUPPLIES	46.45
15468	10101	02/20/13	LTN SUPPLY INC.	5024	MISC MAINT SUPPLIES	29.99
			TOTAL CHECK			115.94
15469	10101	02/20/13	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	2,272.75
15470	10101	02/20/13	NAPOLITANI, LAUREL	5011	STIPEND FEB	292.07
15471	10101	02/20/13	ONE CALL CONCEPTS, INC.	5024	ONE CALL LOCATES	2.36
15472	10101	02/20/13	PASSAIC VALLEY SEWERAGE C	5079	SLUDGE DISPOSAL	6,160.00
15473	10101	02/20/13	PIAZZA, ROBERT	5011	STIPEND FEB	291.63
15474	10101	02/20/13	POSTMASTER BELVIDERE	5022	STAMPS	152.00
15475	10101	02/20/13	QC LABORATORIES INC.	5509	LAB ANALYSIS	90.00
15475	10101	02/20/13	QC LABORATORIES INC.	5509	LAB ANALYSIS	138.00
15475	10101	02/20/13	QC LABORATORIES INC.	5509	LAB ANALYSIS	90.00
15475	10101	02/20/13	QC LABORATORIES INC.	5509	LAB ANALYSIS	90.00
15475	10101	02/20/13	QC LABORATORIES INC.	5509	LAB ANALYSIS	310.00
15475	10101	02/20/13	QC LABORATORIES INC.	5509	LAB ANALYSIS	312.00
15475	10101	02/20/13	QC LABORATORIES INC.	5509	LAB ANALYSIS	90.00
15475	10101	02/20/13	QC LABORATORIES INC.	5509	LAB ANALYSIS	90.00
15475	10101	02/20/13	QC LABORATORIES INC.	5509	LAB ANALYSIS	345.00
15475	10101	02/20/13	QC LABORATORIES INC.	5509	LAB ANALYSIS	312.00
15475	10101	02/20/13	QC LABORATORIES INC.	5509	LAB ANALYSIS	345.00
			TOTAL CHECK			2,302.00
15476	10101	02/20/13	R & R PUMP & CONTROL SERV	5024	INSTALL WATER PUMP	1,630.00
15477	10101	02/20/13	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	23.98
15477	10101	02/20/13	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	27.98
15477	10101	02/20/13	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	26.99
15477	10101	02/20/13	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	5.38
15477	10101	02/20/13	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	41.40
15477	10101	02/20/13	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	3.88
15477	10101	02/20/13	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	18.38
15477	10101	02/20/13	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	17.78
15477	10101	02/20/13	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	23.99
15477	10101	02/20/13	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	14.76
15477	10101	02/20/13	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	19.52
15477	10101	02/20/13	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	24.80
15477	10101	02/20/13	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	21.36

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FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
15477	10101	02/20/13	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	48.43
	TOTAL CHECK					318.63
15478	10101	02/20/13	ROBERT M. GIORDANO & ASSO	5710	COURT REPORTER HEARING	312.00
15479	10101	02/20/13	ROSENBERG, PHILIP H.	5011	STIPEND FEE	167.07
15480	10101	02/20/13	SHERWIN-WILLIAMS CO.	5024	PAINT	263.84
15481	10101	02/20/13	THE COUNTY OF WARREN	5070	GASOLINE	356.58
15482	10101	02/20/13	TOWNSHIP OF PARSIPPANY-TR	5079	SLUDGE DISPOSAL OXF	2,940.00
15482	10101	02/20/13	TOWNSHIP OF PARSIPPANY-TR	5079	SLUDGE DISPOSAL BEL	2,940.00
	TOTAL CHECK					5,880.00
	TOTAL FUND					54,185.63
	TOTAL REPORT					54,185.63

RESOLUTION RE: EXPENDITURES FROM THE CAPITAL IMPROVEMENTS
FUND FOR THE MONTH OF FEBRUARY 2013.

I HEREBY CERTIFY that the bills listed for CAPITAL IMPROVEMENTS are in
accordance with the Authority's February 2013 budget.



Chairperson



Laurel Napolitani Secretary

Certificate No. CI 327

Dated: February 20, 2013

Moved by: Mr. Piazza

Seconded by: Ms. O'Connor

Yes 9

No 0

Abstain 0

Absent 0

**CAPITAL IMPROVEMENT
BILLS LIST
February 20, 2013**

1. CP Engineers, LLC
Period: January 1, 2013 to January 31, 2013
Engineering Services
Value Engineering Study Implementation
Oxford WWTP Upgrade\$17,250.00

2. CP Engineers, LLC
Period: January 1, 2013 to January 31, 2013
Engineering Services
Value Engineering Study Phase 2 Implementation
Oxford WWTP Upgrade\$51,074.85

3. CP Engineers, LLC
Period: January 1, 2013 to January 31, 2013
Engineering Services
Oxford WWTP Upgrade – Funding applications479.75

4. CP Engineers, LLC
Period: January 1, 2013 to January 31, 2013
Engineering Services
Oxford WWTP Upgrade – Design Service1,967.02

5. Florio Perrucci Steinhardt & Fader
January 2013
Legal Services
Oxford WWTP Upgrade217.50

.....\$70,989.12