

**WARREN COUNTY (PEQUEST RIVER)
MUNICIPAL UTILITIES AUTHORITY
REORGANIZATION MEETING
MINUTES
FEBRUARY 15, 2012**

Chairman Chamberlain had a scheduling conflict, so Vice Chairman Scott called the reorganization meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 7:30 P.M. The meeting was held at the Authority's Administration building at 199 Foul Rift Road, Belvidere, New Jersey.

Mr. Tipton administered the Oath of Office to Mr. Kiszonak and Mr. Walsh.

Roll Call:

Drew Kiszonak	Angelo Accetturo	Absent
Laurel Napolitani	Chad Chamberlain	Absent
Everdina O'Connor		
Robert Piazza		
Philip Rosenberg		
A. Morris Scott, Jr.		
Michael Walsh		

Also, in attendance were: Steve Donati, P.E., Authority Engineer and Consultant; Brian Tipton, Esq., Authority Legal Counsel; Charles L. Houck, Authority CFO; John Wasser, Chief Operator and Patricia Kaspereen, Administrative Assistant.

Vice Chairman Scott led everyone in the Pledge of Allegiance and then read the Introductory Statement.

REPORTS OF COMMITTEES

Mr. Piazza, Chairman of the Finance Committee, said the committee functioned well over the past year. The members take their responsibility seriously. The committee worked with the Authority's CFO and staff in reviewing the budget. Mr. Piazza hoped the same committee members would volunteer again this year.

Ms. Napolitani, a member of the Personnel Committee, remarked that the biggest accomplishment was creating the new position of Chief Operator and promoting Mr. Wasser into that position. The committee will continue to move forward on the Personnel Policy Manual.

Mr. Kiszonak reported on the Oxford WWTP Upgrade Committee. He said the committee meetings are going well. Mr. Oliva from C&P has made several presentations to the committee. He is very knowledgeable and is able to convey the information in an understandable manner.

ELECTION OF OFFICERS

Vice Chairman Scott passed the gavel to Mr. Tipton for the Election of Officers.

Mr. Tipton opened the floor for nominations for the position of Chairperson for 2012.

Mr. Scott moved to nominate Mr. Chamberlain as Chairperson. He felt that Mr. Chamberlain has done an excellent job and he would like to continue with Mr. Chamberlain as chair. Mr. Piazza seconded. Hearing no further nominations for Chairperson, Mr. Piazza moved that the nominations for Chairperson be closed. Mr. Scott seconded. The motion passed unanimously, roll call was as follows:

Mr. Accetturo	Absent	Mr. Piazza	Yes
Mr. Kiszonak	Yes	Mr. Scott	Yes
Mr. Rosenberg	Yes	Mr. Walsh	Yes
Ms. Napolitani	Yes	Chairman Chamberlain	Absent
Ms. O'Connor	Yes		

Mr. Tipton opened the floor for nominations for Vice Chairperson.

Ms. Napolitani moved to reelect Mr. Scott for Vice Chairperson; Ms. O'Connor seconded. As there were no further nominations, Mr. Piazza moved that nominations for Vice Chairperson be closed. Mr. Walsh seconded. The motion passed unanimously on a roll call vote.

Mr. Scott thanked his fellow board members.

Mr. Tipton relinquished the gavel to Vice Chairman Scott.

Vice Chairman Scott opened the floor for nominations for Secretary.

Ms. O'Connor moved to reelect Ms. Napolitani as Secretary. Mr. Piazza seconded. As there were no further nominations, Mr. Piazza moved that nominations for Secretary be closed. Mr. Rosenberg seconded. The motion passed unanimously on a roll call vote.

Ms. Napolitani thanked her fellow board members.

Vice Chairman Scott asked for nominations for the final position – Treasurer.

Ms. Napolitani moved to reelect Mr. Piazza as Treasurer. Mr. Rosenberg seconded. As there were no further nominations, Ms. O'Connor moved that the nominations for Treasurer be closed. Mr. Walsh seconded. The motion passed unanimously on a roll call vote.

Mr. Piazza thanked his fellow board members.

APPOINTMENT OF OFFICERS

Vice Chairman Scott presented a resolution authorizing the award of a non-fair and open contract for professional services to Florio, Perrucci, Steinhardt & Fader for legal services for the WC(PR)MUA for a term of one year. The rate is the same as the previous year.

Mr. Piazza moved to adopt Resolution 12-05, awarding a non-fair and open contract for professional services to Florio, Perrucci, Steinhardt & Fader for legal services for a term of one year. Ms. O'Connor seconded. The motion passed unanimously on a roll call vote.

Mr. Tipton thanked the Board.

Vice Chairman Scott presented a resolution authorizing the award of a non-fair and open contract for professional engineering services for 2012 to Cerenzio & Panaro Consulting Engineers. The rates are the same as the previous year.

Mr. Piazza moved to adopt Resolution 12-06, awarding a non-fair and open contract for professional engineering services for 2012 to Cerenzio & Panaro. Mr. Rosenberg seconded. The motion passed unanimously on a roll call vote.

Mr. Donati thanked the Board.

NEW BUSINESS

The Committees for 2012 remain the same and are as follows:

Finance Committee:

Robert Piazza, Chairman
Angelo Accetturo
Morris Scott
Michael Walsh

Personnel Committee:

Chad Chamberlain, Chairman
Drew Kiszonak
Laurel Napolitani
Everdina O'Connor

Oxford WWTP Upgrade Committee:

Philip Rosenberg, Chairman
Angelo Accetturo
Drew Kiszonak
Robert Piazza

Vice Chairman Scott presented a resolution for the appointment of auditor for FY2011.

Mr. Rosenberg moved to adopt Resolution 12-07, authorizing the appointment of Nisivoccia & Company, LLP, to provide the professional services of auditor for FY2011. Mr. Piazza seconded. The motion passed unanimously on a roll call vote.

Vice Chairman Scott introduced Resolution 12-08, for the appointment of the Authority's Public Agency Compliance Officer for 2012.

Mr. Piazza agreed to continue as the Authority's PACO. Vice Chairman Scott expressed his appreciation.

Ms. Napolitani moved to adopt Resolution 12-08, authorizing the appointment of Mr. Piazza as the Authority's Public Agency Compliance Officer (PACO) for 2012. Mr. Rosenberg seconded. The motion passed; roll call was as follows:

Mr. Accetturo	Absent	Mr. Piazza	Abstain
Mr. Kiszonak	Yes	Mr. Scott	Yes
Mr. Rosenberg	Yes	Mr. Walsh	Yes
Ms. Napolitani	Yes	Chairman Chamberlain	Absent
Ms. O'Connor	Yes		

Lastly, Vice Chairman Scott introduced resolutions for the Authority's meeting dates and official newspapers.

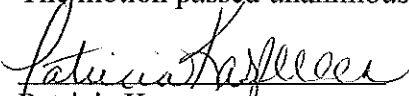
Mr. Piazza moved to adopt Resolutions 12-09 and 12-10, for the establishment of the schedule of the Authority's meeting dates and times, and for designation of the Authority's official newspapers, respectively.

All regular meetings will continue to be on the third Wednesday of the month and will start at 7:30 p.m., with the exception of the December 2012 and February 2013 regular meetings, which will immediately follow the Rate Hearing and Reorganization Meeting to be held at 7:30 p.m.

The Board designated the *Star Gazette* as the Authority's official newspaper, and with *The Express Times*, as the two newspapers to receive notices of meetings.

Ms. O'Connor seconded the motion. The motion passed unanimously on a roll call vote.

Ms. O'Connor moved and Mr. Piazza seconded that the Reorganization Meeting be adjourned. The motion passed unanimously and the meeting was adjourned at 7:49 p.m.


Patricia Kasperen
Administrative Assistant