

WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

MINUTES January 20, 2016

Chairman Chamberlain called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 7:31p.m. The meeting was held at the Authority's Administration building located at 199 Foul Rift Road, Belvidere, New Jersey.

Roll Call:

Chad Chamberlain, Chairman	Morris Scott, Jr.	Absent
Laurel Napolitani, Secretary		
Robert Piazza, Treasurer		
Sidney Deutsch		
Drew Kiszonak		
Donald Niece		
Everdina O'Connor		
Philip Rosenberg		

Also, in attendance were:

Brian Tipton, Esq., Authority Legal Counsel; Kim Francisco, Authority Fiscal Officer; Stephen Donati, P.E., Authority Engineer; Billy J. Wauhop, Authority Consultant; and Patricia Kaspereen, Administrative Assistant.

Chairman Chamberlain led everyone in the Pledge of Allegiance and then read the Introductory Statement.

MINUTES

Mr. Piazza moved and Ms. Napolitani seconded to approve the minutes of the Annual Public Rate Hearing held on December 16, 2015, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Yes
Mr. Kiszonak	Yes	Mr. Rosenberg	Yes
Ms. Napolitani	Yes	Mr. Scott	Absent
Mr. Niece	Yes	Chairman Chamberlain	Abstain
Ms. O'Connor	Yes		

Mr. Deutsch moved and Ms. O'Connor seconded to approve the minutes of the December 16, 2015 regular meeting, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Yes
Mr. Kiszonak	Yes	Mr. Rosenberg	Yes
Ms. Napolitani	Yes	Mr. Scott	Absent
Mr. Niece	Yes	Chairman Chamberlain	Abstain
Ms. O'Connor	Yes		

Ms. Napolitani moved to approve the minutes of the December 16, 2015 executive session, as presented. Mr. Deutsch seconded. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Yes
Mr. Kiszonak	Yes	Mr. Rosenberg	Yes
Ms. Napolitani	Yes	Mr. Scott	Absent
Mr. Niece	Yes	Chairman Chamberlain	Abstain
Ms. O'Connor	Yes		

CORRESPONDENCE

Ms. Napolitani recapped the correspondence listed below:

1. A letter dated December 17, 2015, from Mr. Olshefski, CFO, to the Division of Local Government Services, enclosing certified copies of the Authority's FY2016 Budget for review.
2. A letter dated December 18, 2015, from Mr. Olshefski, CFO, to the Division of Local Government Services, enclosing certified copies of the budget amendment for the Authority's FY2015 Budget for review and approval.
3. A letter dated December 18, 2015, from Mr. Mikulka, C.P.M., Senior Project Manager, CP Engineers to Ms. Martin, Municipal Finance & Construction Element, NJDEP, enclosing Payment Requisition (reimbursement) #20 (State's #19) for the NJEIT for Contract No. 12-01: Oxford WWTF Upgrade.
4. A letter dated December 21, 2015, from Mr. Tipton, Esq., Florio Perrucci Steinhardt & Fader to Ms. Thomas, President, Tomar Construction Services regarding payment application #23.
5. A letter dated December 22, 2015, from Summit Risk Services to Ms. Kaspereen, Administrative Assistant, in regards to a claim from Tomar Construction Services.
6. A memo dated December 28, 2015, from Ms. Armstrong, Esq., Director, Office of Equal Opportunity & Public Contract Assistance, NJDEP, with a reminder to submit the

Contractor's Procurement Activity and OEO-002 for quarter ending December 31, 2015 for Contract No. 12-01: Oxford WWTF Upgrade.

7. A letter dated January 4, 2016, from the NJDEP to Mr. Wasser, laboratory manager for the Belvidere Facility with regard to the March 2016 Non-potable Water PT Study.
8. A letter dated January 4, 2016, from the NJDEP to Mr. Wasser, laboratory manager for the Oxford Facility with regard to the March 2016 Non-potable Water PT Study.
9. A letter dated January 4, 2016, from the NJDEP with regard to the FY2016 Annual Fee Report and Assessment of Fees for the NJPDES permit program.
10. A memo dated January 4, 2016, from Mr. Marvin, Warren County Administrator enclosing Board of Chosen Freeholder reorg resolutions.
11. A letter dated January 7, 2016, from Mr. Chebra, P.E., Assistant Director, Municipal Finance & Construction Element, Division of Water Quality, NJDEP to Mr. Wasser, Licensed Operator, in response to correspondence no. 3.
12. A letter dated January 12, 2016, from Mr. Donati, P.E., V.P., CPE, to Mr. Wauhopp, Authority Consultant enclosing a copy of Progress Payment Application No. 24, submitted by Tomar Construction Services for Contract No. 12-01: Oxford WWTF Upgrade.
13. A letter dated January 15, 2016, from Ms. Kaspereen, Administrative Assistant, to Ms. Price, Affirmative Action Specialist, NJDEP, enclosing the Contractor's Procurement Activity Report for Q/E Dec 2015 for Contract No. 12-01: Oxford WWTF Upgrade.
14. A letter dated January 15, 2016, from Ms. Nordstrom, Executive Director, Highlands Water Protection & Planning Council to the Division of Land Use Regulation, NJDEP, with regard to the Highlands exemption determination for the Warren Haven Pump Stations Upgrade.
15. A letter dated January 20, 2016, from Ms. Kaspereen, Administrative Assistant, to Ms. Price, Affirmative Action Specialist, NJDEP, enclosing the OEO-002 Quarterly SED Utilization Report for Q/E Dec 2015 for Contract No. 12-01: Oxford WWTF Upgrade.
16. A letter dated January 20, 2016, from Mr. Donati, P.E., V.P., CP Engineers to Mr. Wauhopp, Authority Consultant, concerning O&M manuals for the Oxford WWTP.

EXECUTIVE SESSION

At approximately 7:39 p.m., Ms. Napolitani moved and Mr. Kiszonak seconded to adopt Resolution #16-01, to enter into an executive session to discuss a contract matter. All in favor, motion carried.

At 7:59 p.m., Ms. O'Connor moved and Mr. Rosenberg seconded to return to open session. All in favor, motion carried.

CFO'S REPORT

Mr. Olshefski was at a budget meeting for the County, so Mr. Francisco summarized the financial reports. He said 2015 was a very good year for the Authority. We came in under budget by over \$100,000 and were able to reduce the user rates for 2016 by approximately 10%.

He explained the financial status of the Oxford Upgrade.

GENERAL COUNSEL'S REPORT

Mr. Tipton presented a resolution formalizing the Board's action taken at a prior meeting, to give an additional \$5,000 to Mr. Wauhop for his extra efforts in saving the Authority a great deal of money. He went beyond what he was contracted to do.

Mr. Piazza moved to adopt Resolution #16-02, authorizing the additional payment of \$5,000, on the contract for Professional Consulting Service to Billy Wauhop & Associates, LLC for the term of September 2015 – August 2016. Ms. O'Connor seconded. All in favor, motion carried.

ENGINEER'S REPORT

Mr. Donati's report was included in the agenda packets.

Sewer Extensions: A meeting took place with PCFA to discuss the possibility of the Authority accepting more leachate. Mr. Olshefski and Mr. Francisco brokered the meeting. This would be beneficial for both entities; more revenue for the MUA and reduced leachate hauling/disposal costs for PCFA. However, there are limitations that must be overcome. In the meantime, the MUA will allow PCFA to slowly increase the amount it discharges to the Oxford facility. There was also discussion on accepting leachate at the Belvidere facility via trucking. There is another meeting scheduled for February 18.

DRBC: The annual effluent monitoring reports were submitted, everything was good. The DRBC contacted CPE and the Authority regarding the Oxford upgrade. CPE will provide DRBC with the requested information.

Oxford Upgrade: Final Completion has not yet been achieved. A project closeout meeting was held on January 8, 2016, to discuss what issues need to be resolved. There are still a number of outstanding change orders.

Tomar submitted payment request #24 for \$49,392.00, which CPE has recommended for payment based on work that Tomar has completed.

Oxford Upgrade Phase 2: The scope of work removed from Contract #12-01 still needs to be done. CPE met with Mr. Wauhop and the operators from the Oxford plant to come up with a plan. That plan is in place but documents must be prepared for submission to the Trust and to go out for bids. Based on that meeting, Mr. Donati prepared a proposal for Professional Engineering Services for Phase 2 of the project. He distributed the proposal to the Board for discussion. Discussion ensued about the costs of the upgrade to date and to complete the work. Mr. Wauhop recommended the Board authorize Mr. Donati to do the site survey and start on the drawings that were discussed at that meeting and then have another meeting.

Mr. Rosenberg suggested a separate financial document be prepared for our next regular meeting, showing a breakdown of the monies being held, and what they are attributable from with regard to Contract #12-01, and the anticipated expenditures to complete the project as well as what needs to go out to bid. Mr. Donati and Mr. Francisco agreed. Mr. Wauhop offered his assistance.

Ms. Napolitani moved to authorize CPE not to exceed \$3,500 to do a site survey for Phase 2 of the Oxford Upgrade. Mr. Rosenberg seconded. All in favor, motion carried.

Warren Haven P.S. Rehab: Correspondence #14 is the Highlands Exemption Determination. This is a two-part process; DEP has to give its approval. We are still waiting on approval of the TWA application.

Lastly, the new plant at Oxford requires an O&M manual according to DEP regulations. The Trust will not close out the project until the manual is in place. Therefore, by the time both phases of the upgrade are completed we must have a manual. Mr. Donati prepared and submitted a proposal for the Board's consideration, to prepare an updated O&M manual and emergency plan. Action on this matter was tabled until the next meeting.

AUTHORITY CONSULTANT

Mr. Wauhop distributed his report prior to the meeting.

Belvidere plant: He recapped maintenance items performed during the month. The mixer in the process pit failed and was sent out for repair. Changed the oil and serviced the new Kaeser blower. All the lights at the Water Street pump station have been changed to LED lights.

Mr. Rosenberg asked about the overhead lights that are on all night at the Oxford facility. Mr. Wauhop thought the issue had been resolved, but will look into it further.

A new pump was installed on the #2 FST at the Belvidere facility to decant to the head of the plant. Now, both FSTs are available to pump to the head of the plant. This process can be used when PCFA trucks leachate to this plant.

Oxford plant: Mr. Wauhop recapped maintenance items performed during the month. We could not get sludge out of the sludge thickener, so it was drained, which took three truckloads and

overtime by our operators. A wooden plug was found that was left by Tomar Construction Services. Tomar has been notified and will be billed accordingly. New piping and a valve were installed in the event we want to hook up a sludge truck.

The disk filters were cleaned and serviced. Old trees were removed and twelve new trees will be planted. A bypass was installed in the storage tank vault. A temporary screen was installed at the end of the aeration tanks to help collect rags. Once the impellers are installed, the screen will be removed. With the exception of two rooms, the interior walls of the service building have been repainted. Insulated blankets were installed around the generator fuel tanks and service building downspouts.

Under general business, Mr. Wauhopp met with Sharon Cooper, our risk manager, to identify all the aboveground major components of the Oxford plant for insurance purposes. Ms. Cooper will use the asset value of \$3.77 million dollars for insurance purposes with the JIF.

The bill from R&R Pump that was pulled from the bills list last month was voided and the check will be canceled.

FINANCE (Treasurer)

The bills were reviewed and there were a few questions, which Mr. Wauhopp answered. Mr. Rosenberg expressed concern with the amount we are paying for propane. He suggested having Ms. Kaspereen look into the matter further.

Mr. Piazza moved that Resolution #16-03 (Certificate No. 354:\$115,870.47) be approved to pay all bills from the Operating Fund, as presented. Mr. Rosenberg seconded. The motion passed unanimously on a roll call vote.

Mr. Piazza moved that Resolution #16-04 (Certificate No. 362:\$58,902.03) be approved to pay all bills from the Capital Improvements Fund as presented, with the exception of the Tomar bill. He recommended amending the Tomar bill from their original request of \$49,392 to \$33,892, withholding \$15,500 in liquidated damages. Mr. Kiszona seconded. The motion passed unanimously on roll call vote.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

There was no public comment.

As there was no more business to come before the Authority, Ms. Napolitani moved and Ms. O'Connor seconded that the meeting be adjourned. All in favor, motion carried. The meeting was adjourned at 8:55 p.m.

Patricia Kaspereen
Administrative Assistant

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Warren County (Pequest River) Municipal Utilities Authority of the Township of White, County of Warren and State of New Jersey, as follows:

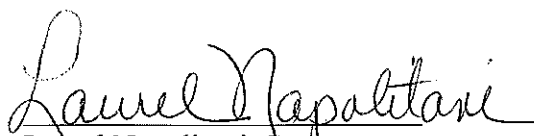
1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The General nature of the subject matter to be discussed is as follows:

A Contract Matter

3. It is anticipated at this time that the above subject matter will be made public when appropriate.
4. This Resolution shall take effect immediately.

WARREN COUNTY (PEQUEST RIVER)
MUNICIPAL UTILITIES AUTHORITY


Chad Chamberlain, Chairman


Laurel Napolitani, Secretary

DATED: January 20, 2016

RESOLUTION
AUTHORIZING THE ADDITIONAL PAYMENT ON CONTRACT FOR PROFESSIONAL
CONSULTING SERVICES FOR 2015-2016

WHEREAS, the Warren County (Pequest River) Municipal Utilities Authority awarded, without competitive bidding, a contract for professional engineering services to Billy Wauhop & Associates, LLC for the term of September 2015 through August 2016;

WHEREAS, the cost of the Contract is \$75,000.00 for the defined scope of services set forth in the Contract;

WHEREAS, Billy Wauhop & Associates, LLC assumed additional work above and beyond the scope of services as set forth in the contract, including implementing cost-savings plans to the benefit of the Authority; and


WHEREAS, there are funds available for this Contract.

NOW THEREFORE, BE IT RESOLVED that:

The Authority authorizes the additional payment of \$5,000.00 to Billy J. Wauhop & Associates, LLC for services provided during the September 2015 through August 2016 Contract term.

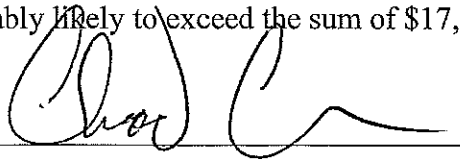
CERTIFICATION

I, Laurel Napolitani, Secretary of the Warren County (Pequest River) Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Authority at a meeting held on January 20, 2016.

BY: 
Laurel Napolitani, Secretary

CERTIFICATION

I, Chad Chamberlain, Chairman of the Authority, do this date certify that the contract mentioned herein exceeds, or is reasonably likely to exceed the sum of \$17,500.00 during its term.

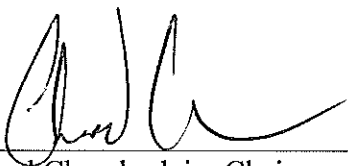
BY: 
Chad Chamberlain, Chairman

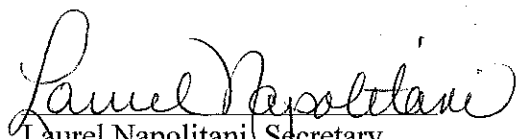
Dated: January 20, 2016

RESOLUTION RE:

EXPENDITURES FROM THE OPERATING FUND
DURING THE MONTH OF JANUARY 2016.

I HEREBY CERTIFY, that the bills listed on the attached Resolution of January 20, 2016, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2016 budget.


Chad Chamberlain, Chairman


Laurel Napolitani, Secretary

Certificate No. OF 354

Dated: January 20, 2016

Moved by: Mr. Piazza

Seconded by: Mr. Rosenberg

Yes 8

No 0

Abstain 0

Absent 1

APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND

Meeting: January 20, 2016

BE IT RESOLVED, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority's Bond Resolution:

Vendor Invoices:	Date:	
Check #17020 - #17031	12/28/15-1/8/16	\$26,935.62
Check #17032-17040, 17042-17044, 17047-17049, 17051-17082	Due 1/20/16	<u>88,934.85</u>
	Total	\$115,870.47

PENTAMATION
 DATE: 12/28/2015
 TIME: 13:53:47

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 12/15

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
17020	10101	12/28/15	CENTURYLINK	5076	TELE BEL	28.71
17020	10101	12/28/15	CENTURYLINK	5076	TELE/ALRM BRKPLD	19.90
17020	10101	12/28/15	CENTURYLINK	5076	TELE/FAX/ALRM/INT BEL	305.88
17020	10101	12/28/15	CENTURYLINK	5076	TELE/ALRM WTR PS	33.57
		TOTAL CHECK				388.06
17021	10101	12/28/15	JIORLE'S OFFICE SUPPLIES	5024	FILING CABINETS - OXF	390.00
17021	10101	12/28/15	JIORLE'S OFFICE SUPPLIES	5030	COPY PAPER	34.99
		TOTAL CHECK				424.99
17022	10101	12/28/15	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,834.90
17023	10101	12/28/15	NEW JERSEY AMERICAN WATER	5072	WATER SERVICE	13.60
17024	10101	12/28/15	VERIZON WIRELESS	5076	MOBILE PHONES & OCCS	107.30
		TOTAL FUND				2,768.85
		TOTAL REPORT				2,768.85

PENTAMATION
 DATE: 01/08/2016
 TIME: 11:27:14

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 1/16

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
17025	10101	01/08/16	BELVIDERE NAPA AUTO PARTS	5025	MISC SUPPLIES	15.98
17025	10101	01/08/16	BELVIDERE NAPA AUTO PARTS	5025	GREASE	35.80
		TOTAL CHECK				51.78
17026	10101	01/08/16	CENTURYLINK	5076	TELE/FAX/ALRM/INT OXF	142.17
17026	10101	01/08/16	CENTURYLINK	5076	TELE/ALRM AXF AVE PS	37.76
17026	10101	01/08/16	CENTURYLINK	5076	TELE/ALRM WH2 PS	47.17
17026	10101	01/08/16	CENTURYLINK	5076	TELE/ALRM/SERV WH PS1	118.57
		TOTAL CHECK				345.67
17027	10101	01/08/16	JCP&L	5071	ELECT LIBERTY ST MTR	2.81
17028	10101	01/08/16	JIORLE'S OFFICE SUPPLIES	5076	TELE SYST BATTERY BAC	149.99
17029	10101	01/08/16	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,734.70
17029	10101	01/08/16	MAIN POOL & CHEMICAL CO.,	5521	SODIUM HYPOCHLORITE	871.65
		TOTAL CHECK				2,606.35
17030	10101	01/08/16	NEW JERSEY UTILITY AUTHOR	5194	INSURANCE 1ST INSTALLMENT	13,436.10
17030	10101	01/08/16	NEW JERSEY UTILITY AUTHOR	5091	INSURANCE 1ST INSTALLMENT	7,520.05
		TOTAL CHECK				20,956.15
17031	10101	01/08/16	NUN PUBLISHING	5021	LEGAL NOTICE RISK MGR	21.34
17031	10101	01/08/16	NUN PUBLISHING	5021	LEGAL NOTICE AUDITOR	32.68
		TOTAL CHECK				54.02
		TOTAL FUND				24,166.77
		TOTAL REPORT				24,166.77

MUNICIPAL UTILITY AUTHORITY
CHECK REGISTER - BY FUND

PENTAMATION
DATE: 01/15/2016
TIME: 13:51:42

SELECTION CRITERIA: transact.batch='PK' and transact.trans_date='01/20/2016' and transact.key_orign='MUAADM'
ACCOUNTING PERIOD: 1/16

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	KEY BUDGET UNIT	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
FUND - MUA01 - MUN UTILITY AUTH GEN FUND								
10101	17039	01/20/16	BILLY WAUHOP & ASSO MUAADM	5029	5029	MGMT/OPER SUPER OWN	0.00	6,760.18
10101	17043	01/20/16	COUNTY OF WARREN MUAADM	5028	5028	SUPPORT SERV FINANC	0.00	1,000.00
10101	17047	01/20/16	DEUTSCH, SIDNEY MUAADM	5011	5011	STIPEND JAN	0.00	166.63
10101	17049	01/20/16	FLORIO FERRUCCI STE MUAADM	5027	5027	LEGAL SERVICES DEC	0.00	784.00
10101	17055	01/20/16	JIORLE'S OFFICE SUP MUAADM	5030	5030	MISC. OFFICE SUPPLI	0.00	183.01
10101	17056	01/20/16	KASPEREEN, PATRICIA MUAADM	5022	5022	REIMBURSE PETTY CAS	0.00	51.33
10101	17057	01/20/16	KISZONAK, DREW MUAADM	5011	5011	STIPEND JAN	0.00	166.63
10101	17061	01/20/16	NAFOLITANI, LAUREL MUAADM	5011	5011	STIPEND JAN	0.00	291.63
10101	17062	01/20/16	NIECE, DONALD L. MUAADM	5011	5011	STIPEND JANUARY	0.00	166.63
10101	17066	01/20/16	PIAZZA, ROBERT MUAADM	5011	5011	STIPEND JAN	0.00	291.63
10101	17071	01/20/16	ROSENBERG, PHILIP H MUAADM	5011	5011	STIPEND JAN	0.00	166.63
10101	17073	01/20/16	SAFEGUARD BUSINESS MUAADM	5030	5030	W2 FORMS/ENVELOPES	0.00	41.70
TOTAL CASH ACCOUNT							0.00	10,070.00
TOTAL FUND							0.00	10,070.00
TOTAL REPORT							0.00	10,070.00

MUNICIPAL UTILITY AUTHORITY
CHECK REGISTER -- BY FUND

PENTAMATION
DATE: 01/15/2016
TIME: 13:52:34

SELECTION CRITERIA: transact.batch='PK' and transact.trans_date='01/20/2016' and transact.key_orgn='MUAOPER'
ACCOUNTING PERIOD: 1/16

FUND - MUA01 - MUN UTILITY AUTH GEN FUND		VENDOR-----		KEY BUDGET UNIT	ACCT	DESCRIPTION-----	SALES TAX	AMOUNT
CASH ACCT	CHECK NO	ISSUE DT						
10101	17032	01/20/16	ACCURATE WASTE REMO	MUAOPER	5079	SLUDGE HAULING	0.00	7,848.00
10101	17033	01/20/16	AMERIGAS	MUAOPER	5070	PROPANE	0.00	484.76
10101	17034	01/20/16	BILL HODGE ELECTRIC	MUAOPER	5024	INSTALL WALL PACKS	0.00	949.39
10101	17035	01/20/16	BILL HODGE ELECTRIC	MUAOPER	5024	SERVICE STARTER ETC	0.00	290.14
10101	17036	01/20/16	BILL HODGE ELECTRIC	MUAOPER	5024	CLARIFIER CTRL PNLS	0.00	145.07
10101	17037	01/20/16	BILL HODGE ELECTRIC	MUAOPER	5024	SERVICE GENERATOR	0.00	290.14
10101	17038	01/20/16	BILL HODGE ELECTRIC	MUAOPER	5061	SERV GNRTR FUEL TAN	0.00	8,413.07
10101	17040	01/20/16	C & M AUTO PARTS	MUAOPER	5025	MISC SUPPLIES	0.00	18.24
10101	17040	01/20/16	C & M AUTO PARTS	MUAOPER	5025	OIL	0.00	33.51
10101	17040	01/20/16	C & M AUTO PARTS	MUAOPER	5025	MISC SUPPLIES	0.00	37.57
TOTAL CHECK								
10101	17042	01/20/16	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	8.98
10101	17042	01/20/16	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	14.35
10101	17042	01/20/16	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	8.98
10101	17042	01/20/16	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	14.35
10101	17042	01/20/16	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	8.98
10101	17042	01/20/16	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	14.35
10101	17042	01/20/16	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	8.98
10101	17042	01/20/16	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	14.35
10101	17042	01/20/16	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	8.98
10101	17042	01/20/16	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	14.35
10101	17042	01/20/16	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	8.98
10101	17044	01/20/16	CP ENGINEERS, LLC	MUAOPER	5545	ENGR'G SERV PRMTG	0.00	882.00
10101	17044	01/20/16	CP ENGINEERS, LLC	MUAOPER	5545	ENGR'G SERV OPER	0.00	1,123.50
10101	17044	01/20/16	CP ENGINEERS, LLC	MUAOPER	5545	ENGR'G SERV BUDGET	0.00	155.00
10101	17044	01/20/16	CP ENGINEERS, LLC	MUAOPER	5545	ENGR'G SERV MTG	0.00	507.75
10101	17044	01/20/16	CP ENGINEERS, LLC	MUAOPER	5545	ENGR'G SERV GENRL	0.00	1,937.50
10101	17044	01/20/16	CP ENGINEERS, LLC	MUAOPER	5545	ENGR'G SERV GENRL	0.00	4,605.75
TOTAL CHECK								
10101	17048	01/20/16	FISHER SCIENTIFIC C	MUAOPER	5509	LAB SUPPLIES	0.00	2,062.90
10101	17048	01/20/16	FISHER SCIENTIFIC C	MUAOPER	5509	LAB SUPPLIES	0.00	617.46
TOTAL CHECK								
10101	17051	01/20/16	GERO, WAYNE	MUAOPER	5092	REIMB HEALTH BENEFIT	0.00	516.23
10101	17052	01/20/16	GLASCO UV	MUAOPER	5024	UV REHAB BEL	0.00	3,000.00
10101	17052	01/20/16	GLASCO UV	MUAOPER	5024	UV REHAB BEL	0.00	3,000.00
TOTAL CHECK								
10101	17053	01/20/16	HACH COMPANY	MUAOPER	5509	LAB SUPPLIES	0.00	1,843.45
10101	17054	01/20/16	JCP&L	MUAOPER	5071	ELECT OXF STP	0.00	9,024.37
10101	17054	01/20/16	JCP&L	MUAOPER	5071	ELECT WH2 PS	0.00	312.38
10101	17054	01/20/16	JCP&L	MUAOPER	5071	ELECT AXF AVE PS	0.00	114.74

PENTAMATION
DATE: 01/15/2016
TIME: 13:52:34
MUNICIPAL UTILITY AUTHORITY
CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.batch='PK' and transact.trans_date='01/20/2016' and transact.key_orign='MUAOPER'
ACCOUNTING PERIOD: 1/16

FUND - MUA01 - MUN UTILITY AUTH GEN FUND		VENDOR-----		KEY BUDGET UNIT	ACCNT	DESCRIPTION----	SALES TAX	AMOUNT
CASH ACCT	CHECK NO	ISSUE DT						
10101	17054	01/20/16	JCP&L	MUAOPER	5071	ELECT BEL STP	0.00	7,918.82
10101	17054	01/20/16	JCP&L	MUAOPER	5071	ELECT MONIT STST	0.00	2.81
10101	17054	01/20/16	JCP&L	MUAOPER	5071	ELECT WH	0.00	397.20
10101	17054	01/20/16	JCP&L	MUAOPER	5071	ELECT S WTR ST PS	0.00	682.99
TOTAL CHECK							0.00	18,453.31
10101	17055	01/20/16	JIORLE'S OFFICE SUP	MUAOPER	5024	UPS BATTERY BACKUP	0.00	149.99
10101	17056	01/20/16	KASPEREEN, PATRICIA	MUAOPER	5024	REIMBURSE PETTY CAS	0.00	100.00
10101	17058	01/20/16	L.E. RITTER LUMBER	MUAOPER	5024	MISC MAINT SUPPLIES	0.00	37.44
10101	17059	01/20/16	LIN SUPPLY INC.	MUAOPER	5024	MISC PLUMBING SUPPL	0.00	211.86
10101	17059	01/20/16	LIN SUPPLY INC.	MUAOPER	5024	MISC PLUMBING SUPPL	0.00	93.30
10101	17059	01/20/16	LIN SUPPLY INC.	MUAOPER	5024	MISC PLUMBING SUPPL	0.00	8.58
TOTAL CHECK							0.00	313.74
10101	17060	01/20/16	MAIN POOL & CHEMICA	MUAOPER	5521	CHEMICALS	0.00	2,127.70
10101	17063	01/20/16	NISIVOCCHA CONSULTI	MUAOPER	5024	COMPUTER OXF OPER	0.00	875.00
10101	17064	01/20/16	NISIVOCCHA CONSULTI	MUAOPER	5710	ONLINE COMPUTER BAC	0.00	300.00
10101	17065	01/20/16	PASSAIC VALLEY SEWE	MUAOPER	5079	SLUDGE DISPOSAL	0.00	4,120.00
10101	17067	01/20/16	QC LABORATORIES INC	MUAOPER	5509	LAB ANALYSIS	0.00	238.50
10101	17067	01/20/16	QC LABORATORIES INC	MUAOPER	5509	LAB ANALYSIS	0.00	234.50
10101	17067	01/20/16	QC LABORATORIES INC	MUAOPER	5509	LAB ANALYSIS	0.00	60.50
10101	17067	01/20/16	QC LABORATORIES INC	MUAOPER	5509	LAB ANALYSIS	0.00	234.50
10101	17067	01/20/16	QC LABORATORIES INC	MUAOPER	5509	LAB ANALYSIS	0.00	12.50
10101	17067	01/20/16	QC LABORATORIES INC	MUAOPER	5509	LAB TESTING	0.00	45.00
10101	17067	01/20/16	QC LABORATORIES INC	MUAOPER	5509	LAB TESTING	0.00	45.00
TOTAL CHECK							0.00	870.50
10101	17068	01/20/16	R & R PUMP & CONTRO	MUAOPER	5024	REPAIRED MIXER	0.00	3,866.00
10101	17069	01/20/16	RIGO GENERAL HARDWA	MUAOPER	5024	MISC MAINT SUPPLIES	0.00	17.16
10101	17069	01/20/16	RIGO GENERAL HARDWA	MUAOPER	5024	MISC MAINT SUPPLIES	0.00	68.87
10101	17069	01/20/16	RIGO GENERAL HARDWA	MUAOPER	5024	MISC MAINT SUPPLIES	0.00	18.56
10101	17069	01/20/16	RIGO GENERAL HARDWA	MUAOPER	5024	MISC MAINT SUPPLIES	0.00	42.94
10101	17069	01/20/16	RIGO GENERAL HARDWA	MUAOPER	5024	HEATER	0.00	25.99
10101	17069	01/20/16	RIGO GENERAL HARDWA	MUAOPER	5024	MISC MAINT SUPPLIES	0.00	22.17
10101	17069	01/20/16	RIGO GENERAL HARDWA	MUAOPER	5024	MISC MAINT SUPPLIES	0.00	22.95
10101	17069	01/20/16	RIGO GENERAL HARDWA	MUAOPER	5024	MISC MAINT SUPPLIES	0.00	13.78
10101	17069	01/20/16	RIGO GENERAL HARDWA	MUAOPER	5024	MISC MAINT SUPPLIES	0.00	2.99
10101	17069	01/20/16	RIGO GENERAL HARDWA	MUAOPER	5024	MISC MAINT SUPPLIES	0.00	35.93
TOTAL CHECK							0.00	271.34
10101	17070	01/20/16	ROBERT M. GIORDANO	MUAOPER	5710	COURT REPRTR HEARIN	0.00	312.00
10101	17072	01/20/16	RUSSELL REID INC.	MUAOPER	5024	GREASE REMOVAL	0.00	1,700.00

MUNICIPAL UTILITY AUTHORITY
CHECK REGISTER - BY FUND

PENTAMATION
DATE: 01/15/2016
TIME: 13:52:34

SELECTION CRITERIA: transact.batch='PK' and transact.trans_date='01/20/2016' and transact.key_orgn='MUAOPER'
ACCOUNTING PERIOD: 1/16

FUND - MUA01 - MUN UTILITY AUTH GEN FUND									
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	KEY BUDGET UNIT	ACONT	DESCRIPTION	SALES TAX	AMOUNT	
10101	17074	01/20/16	SHADE TREE ELECTRIC MUAOPER	5024	5024	UV LIGHT CONSULT	0.00	230.00	
10101	17075	01/20/16	SHADE TREE ELECTRIC MUAOPER	5024	5024	OXF GARAGE HEATER E	0.00	632.50	
10101	17076	01/20/16	SHADE TREE ELECTRIC MUAOPER	5061	5061	INSTALL CONDUIT OXF	0.00	2,085.00	
10101	17077	01/20/16	SHADE TREE ELECTRIC MUAOPER	5061	5061	HEAT TAPE RISER PIP	0.00	2,010.00	
10101	17078	01/20/16	SHERWIN-WILLIAMS CO MUAOPER	5024	5024	PAINT	0.00	475.92	
10101	17079	01/20/16	STECKEL'S MUAOPER	5025	5025	PICKUP REPAIR	0.00	139.29	
10101	17080	01/20/16	THE COUNTY OF WARRE MUAOPER	5070	5070	MOTOR FUEL	0.00	154.64	
10101	17081	01/20/16	TOM BARTHA & SON EX MUAOPER	5061	5061	RESTONE BYPASS ROAD	0.00	5,290.00	
10101	17082	01/20/16	WILSON PRODUCTS MUAOPER	5024	5024	ACET CYLLINDER RENTA	0.00	92.50	
TOTAL CASH ACCOUNT								78,864.85	
TOTAL FUND								78,864.85	
TOTAL REPORT								78,864.85	

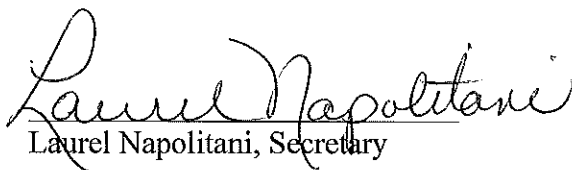
RESOLUTION RE:

EXPENDITURES FROM THE CAPITAL IMPROVEMENTS
FUND FOR THE MONTH OF JANUARY 2016.

I HEREBY CERTIFY that the bills listed for CAPITAL IMPROVEMENTS are in
accordance with the Authority's budget.



Chad Chamberlain, Chairman



Laurel Napolitani, Secretary

Certificate No. CI 362

Dated: January 20, 2016

Moved by: Mr. Piazza

Seconded by: Mr. Kiszonak

Yes 8

No 0

Abstain 0

Absent 1

**CAPITAL IMPROVEMENT
BILLS LIST
January 20, 2016**

1. CP Engineers, LLC Period: December 2015 Engineering Services Warren Haven Pump Stations Rehab\$712.19
2. CP Engineers, LLC Period: December 2015 Engineering Services Construction Services Oxford WWTP Upgrade22,856.64*
3. Certified Testing Laboratories, Inc. Concrete Testing Oxford WWTP Upgrade897.20*
4. Florio Perrucci Steinhardt & Fader, LLC Period: December 2015 Legal Services Oxford WWTP Upgrade544.00*
5. Tomar Construction Services, Inc. Payment Application #24 Contract No. 12-01 Oxford WWTP Upgrade Less Money Held in Reserve Amount paid to Tomar49,392.00* (\$15,500.00) <u>\$33,892.00</u>
Total\$58,902.03

* Bills to be submitted by CPE to request reimbursement from the NJEIT Financing Program

PENTAMATION
DATE: 01/21/2016
TIME: 13:44:15

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

MUNICIPAL UTILITY AUTHORITY
CHECK REGISTER

PAGE NUMBER: 1
VENCHKL1
ACCOUNTING PERIOD: 1/16

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
17083	10101	01/21/16	1953	TOMAR CONSTRUCTION SERVIC 19006	CONTRACT #12-01 OXF UPGRD	33,892.00
TOTAL FUND						33,892.00
TOTAL REPORT						33,892.00

MUNICIPAL UTILITY AUTHORITY
 CASH REQUIREMENTS - CHECK FORMAT - DUE DATE: 01/21/2016

PENTAMATION
 DATE: 01/21/2016
 TIME: 13:12:21
 SELECTION CRITERIA: ALL

PAYMENT TYPE: ALL

VENDOR	KEY BUDGET UNIT	ACCOUNT	ENCUMBRANCE	INVOICE	AMOUNT	DESCRIPTION
1953	MUA01	19006	MUA16022	24	33,892.00	CONTRACT #12-01 OXF UPRD
TOMAR CONSTRUCTION SERVICES					33,892.00	
TOTAL CHECK					33,892.00	
TOTAL CASHABLE CHECKS					33,892.00	
TOTAL EFT VOUCHERS					.00	
TOTAL REPORT					33,892.00	

NUMBER OF CHECKS TO BE ISSUED -- 1
 NUMBER OF EFT VOUCHERS TO BE ISSUED -- 0