

# WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

## MINUTES

**January 15, 2014**

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Chairman Chamberlain called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 7:30 p.m. The meeting was held at the Authority's Administration building located at 199 Foul Rift Road, Belvidere, New Jersey.

Roll call:

Chad Chamberlain, Chairman	Philip Rosenberg	Absent
Morris Scott, Jr., Vice Chairman		
Robert Piazza, Treasurer		
Laurel Napolitani, Secretary		
Sidney Deutsch		
Drew Kiszonak		
Donald Niece		
Everdina O'Connor		

Also, in attendance were:

Stephen Donati, P.E., Authority Engineer; Charles L. Houck, Authority Chief Financial Officer; Brian Tipton, Esq., Authority Legal Counsel; Billy J. Wauhop, Authority Consultant; and Patricia Kaspereen, Administrative Assistant.

Chairman Chamberlain led every in the Pledge of Allegiance and then read the Introductory Statement.

## MINUTES

Mr. Piazza moved and Mr. Scott seconded to approve the minutes of the December 18, 2013 Annual Public Rate Hearing, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Yes
Mr. Kiszonak	Yes	Mr. Rosenberg	Absent
Ms. Napolitani	Yes	Mr. Scott	Yes
Mr. Niece	Yes	Chairman Chamberlain	Yes
Ms. O'Connor	Yes		

Ms. O'Connor moved and Ms. Napolitani seconded to approve the minutes of the December 18, 2013 regular meeting, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Yes
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Mr. Kiszonak	Yes	Mr. Rosenberg	Absent
Ms. Napolitani	Yes	Mr. Scott	Yes
Mr. Niece	Yes	Chairman Chamberlain	Yes
Ms. O'Connor	Yes		

Mr. Piazza moved and Mr. Scott seconded to approve the minutes of the December 18, 2013 Executive Session, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Yes
Mr. Kiszonak	Yes	Mr. Rosenberg	Absent
Ms. Napolitani	Yes	Mr. Scott	Yes
Mr. Niece	Yes	Chairman Chamberlain	Yes
Ms. O'Connor	Yes		

CORRESPONDENCE

Ms. Napolitani recapped the correspondence listed below.

1. A memo dated November 27, 2013, from the Municipal Excess Liability JIF regarding the 2014-2015 Employment Practices Liability Program.
2. A letter dated December 10, 2013, from Chairman Chamberlain to Mr. Donati, P.E., V.P., CP Engineers regarding the 5G3 Construction Activity Stormwater permit.
3. A letter dated December 19, 2013, from Mr. Houck, CFO, submitting two certified copies of our 2014 Budget to the NJ Department of Community Affairs.
4. A letter dated December 19, 2013, from Mr. Donati, CP Engineers to Ms. Martin, Affirmative Action Specialist, Office of Equal Opportunity & Public Contract Assistance, NJDEP, enclosing the signed SED Utilization Plan for Contract No. 12-01: Oxford WWTF Upgrade.
5. A letter dated December 23, 2013, from Mr. Mikulka, C.P.M., Senior Project Manager, to Mr. Paull, Chief, Northern Bureau of Water Compliance & Enforcement, NJDEP formally reporting a Total Phosphorus Exceedance.
6. A letter dated December 23, 2013, from Mr. Giordano, Assistant Commissioner, NJDEP in response to a Compliance Inspection conducted on November 20, 2013.
7. A letter dated December 23, 2013, from Mr. Lipski, Assistant Chief, Office of Public Employees' Safety, NJ Department of Labor & Workforce Development.
8. A letter dated December 30, 2013, from Ms. Kaspereen, Administrative Assistant, to residents in Brookfield regarding sewer capacity information.
9. A Loss Control Report dated January 2, 2014, from the JIF.

10. A letter dated January 3, 2014, from Mr. Mikulka, CPE to the NJDEP submitting the second Compliance Schedule Progress Report for the Oxford WWTP Upgrade.
11. A memo dated January 6, 2014, from the NJUA JIF regarding its reorganization meeting, appointments of Fund Commissioners, and Risk Management contracts.
12. A letter dated January 7, 2014, from Mr. Mikulka, CPE to Mr. Paull, Chief, Northern Bureau of Water Compliance & Enforcement, NJDEP requesting an Administrative Consent Order in relation to the Oxford WWTP Upgrade.
13. A letter dated January 8, 2014, from Mr. Donati, P.E., V.P., CP Engineers to Mr. Sobhan, Project Manager, Tomar Construction Services requesting a Project Review Meeting, per Contract No. 12-01: Oxford WWTF Upgrade.
14. A letter dated January 8, 2014, from Mr. Donati, P.E., V.P., CP Engineers to Mr. Wauhup, Authority Consultant regarding bid evaluation and award recommendation for Contract No. 14-01: Chemical Supply and Delivery.
15. A letter dated January 9, 2014, from Mr. Donati, P.E., V.P., CP Engineers to Mr. Sobhan, Project Manager, Tomar Construction Services commenting on Initial Submittals for Contract No. 12-01: Oxford WWTF Upgrade.
16. A letter dated January 8, 2014, from Ms. Biscari, Gibbons P.C. to Ms. Kaspereen, Administrative Assistant enclosing documents for the Interim Financing Program Note.

### CFO'S REPORT

Mr. Houck prepared the financial reports for the end of the year. They were distributed prior to the meeting. He summarized the reports. The Authority had a surplus of roughly \$387,000, which was a result of two things. One, the increased revenue from PCFA and Covanta of about \$65,000, and, two, we underspend the budget by about \$322,000.

The closing for the Interim Loan for the Oxford WWTP Upgrade will take place on January 21, 2014. This will give us access to \$3,158,674, some of which the Authority can drawdown immediately for reimbursement of 50% of the cost for planning and design.

Mr. Houck distributed a flow analysis prepared by him and Ms. Kaspereen of where we are after the third year of the revised billing system. There is one more year to go before it is decision time as to what the Board wants to do. When Mr. Houck suggested the revised billing system, he indicated to the Board that it would be monitored. The numbers are pretty much all in line, which justifies the change in the billing system and eliminated the debits and credits. Other than the two commercial properties, the flows are the same. Vacant stores are a problem, but as Mr. Donati has pointed out, users are paying for the capacity in addition to the use. Therefore, Mr. Houck was not advocating any changes until the end of 2014, because originally it was decided to keep everything as it is until it is evaluated. If the commercial properties were to rent the

vacant facilities, we cannot go back and bill them. Therefore, the Board has to make a policy decision as to how they want to deal with this situation.

Chairman Chamberlain asked if any of the commercial owners have asked for relief. Mr. Houck stated that one of the owners has contacted him several times.

Mr. Donati said from a policy perspective, it is similar to a single person in a four-bedroom house who generates a lot less wastewater than a family of five but pays the same amount.

The other good news was cash balances did not drop significantly from end-of-year 2012 to end-of year 2013.

Mr. Houck received confirmation that when our final bond debt service payment is made in 2015, this will free up our restricted assets. This will give us access to more money for operating capital. The Board needs to decide what to do with those funds.

Mr. Kiszonak initiated discussion about the budget and spending. Mr. Houck explained the budget prep process in more detail.

Also discussed was the financing of the Oxford WWTP Upgrade. The Authority will be borrowing \$11,665,144 from the New Jersey Environmental Infrastructure Trust. The interest rate is 0% for roughly seventy percent of the loan and market rate (bonded rate) for the remaining thirty percent.

Mr. Houck informed the Board that the Warren County Freeholders have changed Bond Counsel, but he did not recommend we change now since we have a closing for the interim financing next Tuesday. He said the Authority needed to consider whether they want to change and go with the County's newly appointed Bond Counsel for the closing in May. He was hesitant to recommend changing since our current Bond Counsel has all the documents in order. He deferred to Mr. Tipton as to whether the Authority has to do anything.

Mr. Tipton stated it is common practice for an appointed attorney for a town, authority, etc., to continue working on a project at the prior rate. He agrees with Mr. Houck that changing mid-project can be dangerous for many reasons and more likely cost more money. Mr. Tipton does not believe the Board needs to take any official action because Gibbons was the County Bond Counsel and is just finishing the project. Mr. Houck was looking for a consensus from the Board as to whether they want to stay with Gibbons to finish the project.

Mr. Niece felt it did not make sense to change Bond Counsel at this time. The remaining Board members concurred.

The documents for the interim financing were signed by the Chairman, Vice Chairman and Secretary for the closing next week. Mr. Marvin will also need to sign some of the documents. Mr. Houck left the meeting.

#### GENERAL COUNSEL'S REPORT

Mr. Tipton reviewed the bid documents for the chemical supply Contract No. 14-01 and he agreed with Mr. Donati's assessment.

### ENGINEER'S REPORT

Oxford Upgrade: the contractor has taken the preconstruction photos. They intend to get their trailer out to the site early next week.

Based on their preliminary schedule, they are already behind schedule. Mr. Donati, in correspondence to the contractor, has started a paper trail in the event there are future issues related to the schedule. There is a penalty clause in the contract for not completing the project on time. Mr. Piazza told Mr. Donati to make it clear to the contractor that the Authority intends to enforce the penalty clause the day they go over the deadline.

Once the work begins, there will be progress meetings every two weeks and one of the agenda items will be review of the schedule.

In the correspondence was the letter sent to the DEP requesting an extension of the compliance schedule.

CPE sent DeMaio Electric the Notice of Award for Contract No. 13-02: rehab of the Axford Avenue Pump Station. The contractor signed the contract and submitted their bonds and insurances, which were approved by our general counsel and risk manager. Mr. Donati has the contracts for signature by the Authority, after which he will issue the Notice to Proceed.

Bids for the annual chemical supply contract were received and opened on January 3, 2014. Mr. Donati sent a recommendation letter to Mr. Wauhohop.

### AUTHORITY CONSULTANT'S REPORT

Mr. Wauhohop distributed his report, prior to the meeting. He reviewed the maintenance items performed in house at both plants.

Under general business, monitoring the performance of the Oxford plant continues. TDS for last month was only 3,700 lbs/day, well below our 7,000 lbs/day limit. He explained the TDS chart that will be submitted to the DRBC.

PEOSH Confined Space Program: Mr. Wauhohop asked for a sixty-day delay to comply with items listed on their report; he received verbal approval. He is reviewing our Confined Space Policy for the necessary changes. Last month, Mr. Wauhohop requested approval to purchase equipment to comply with the program at a cost of \$13,518.35 but he was having trouble getting confirmation of this quote. However, Mr. Berger was able to obtain another quote for \$5,000 less.

As a follow up on the flows from the Hike extension, Mr. Wauhop gave the mayor of Belvidere and the White Township CFO additional flow information.

Mr. Wauhop requested authorization to spend \$5,000 to place risers on the manholes in Oxford, where there continues to be an ongoing issue with beaver dams. There was a brief discussion as to how high the manholes should be raised.

Mr. Scott moved to allow Mr. Wauhop to raise the manholes as discussed. Mr. KiszonaK seconded, all in favor, motion carried.

Mr. Wauhop presented a resolution for awarding the chemical supply contract.

Chairman Chamberlain inquired on the bid from one of the bidders that was low. Mr. Donati explained that that bidder did not bid on all of the items, so they were not considered a responsive bidder.

Mr. Piazza moved to adopt Resolution #14-01, authorizing the award of contract to the lowest responsible and responsive bidder for Contract #14-01, to Main Pool & Chemical Co., Inc., for a cumulative total delivery price for all chemicals for \$75,658 for one year. Mr. Niece seconded. The motion passed unanimously on a roll call vote.

#### FINANCE (TREASURER'S REPORT)

Mr. Piazza said that when the FY2013 budget was prepared, it was a very tight budget. However, expenditures were much lower than anticipated and he gave kudos to Mr. Wauhop for the way he ran the facilities last year and for saving the Authority about \$225,000. He and the other commissioners thanked Mr. Wauhop and the staff. Mr. Wauhop gave the credit to the guys for their initiative and hard work.

Mr. Piazza moved that Resolution #14-02 (Certificate No. 330: \$68,685.05) be approved to pay all bills from the Operating Fund. Mr. Niece seconded. The motion passed unanimously on a roll call vote.

Mr. Piazza moved that Resolution #14-03 (Certificate No. 338: \$16,213.50) be approved to pay all bills from the Capital Improvements Fund. Mr. Scott seconded. The motion passed unanimously on a roll call vote.

#### UNFINISHED BUSINESS

There was no unfinished business to report.

#### NEW BUSINESS

There was no new business to report.

#### PUBLIC COMMENT

There was no public present.

EXECUTIVE SESSION

At approximately 8:20 p.m., Mr. Scott moved to enter into Executive Session for the purpose of discussing personnel. Mr. KiszonaK seconded. All in favor, motion carried.

Mr. Scott moved and Mr. Niece seconded to return to open session at approximately 8:40 p.m. All in favor, motion carried.

Mr. Scott moved to allow Mr. Wauhopp to pay Mr. Wasser an extra \$2,000 to be the licensed operator at the Oxford plant, effective the first pay period of February 2014. Ms. O'Connor seconded. The motion passed; roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	No	
Mr. KiszonaK	Yes	Mr. Rosenberg		Absent
Ms. Napolitani	Yes	Mr. Scott	Yes	
Mr. Niece	Yes	Chairman Chamberlain	Yes	
Ms. O'Connor	Yes			

As there was no more business to come before the Authority, Mr. Piazza moved and Mr. Scott seconded that the meeting be adjourned. All in favor. The meeting was adjourned at 8:42 p.m.

*Patricia Kaspereen*

Patricia Kaspereen  
Administrative Assistant

## RESOLUTION #14-01

### AUTHORIZING THE AWARD TO THE LOWEST RESPONSIBLE AND RESPONSIVE BIDDER FOR CONTRACT NO. 14-01 FOR THE WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY.

WHEREAS, as publicly advertised in the Star Gazette and The Express Times, the Warren County (Pequest River) Municipal Utilities Authority, hereinafter "Authority" sought bids For Contract No. 14-01, "Chemical Bid Specifications" for the Authority's Belvidere and Oxford Water Pollution Control Facilities; and

WHEREAS, sealed bids therefore were received and opened by the Authority on January 3, 2014 at 11:00 A.M. in accordance with the provisions of said legal advertisements; and

WHEREAS, funds are available for the contract and have been so certified by the Treasurer; and

WHEREAS, the Authority has selected procurement of "Combined Chemicals" under Contract No. 14-01, instead of the aggregate procurement of separate chemicals, in the best interests of the Authority; and

WHEREAS, the Authority desires to designate Mail Pool & Chemical Co., Inc., as the lowest responsible and responsive bidder and award to them Contract No. 14-01 in accordance with the cumulative total delivery price for all chemicals of \$75,658.00 as set forth in their Bid Proposal.

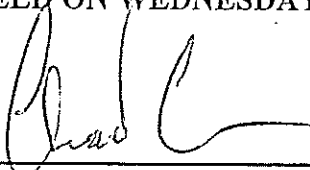
NOW, THEREFORE, BE IT RESOLVED, by the Warren County (Pequest River) Municipal Utilities Authority, in the County of Warren, State of New Jersey as follows:

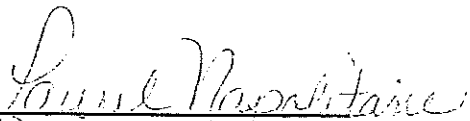
1. The Authority Contract No. 14-01 for the furnishing and delivery of "Combined Chemicals" to the Warren County (Pequest River) Municipal Utilities Authority is hereby awarded to Main Pool & Chemical Co., Inc., as the lowest responsible and responsive bidder in accordance with the cumulative total delivery price of \$75,658.00 as set forth in their Bid Proposal.
2. The proper officers of this Authority, its employees, attorney and engineer are hereby instructed and directed to proceed with the preparation and execution of a formal contract with Main Pool & Chemical Co., Inc., as set forth above, pursuant to the terms and conditions of the bid previously submitted by said Main Pool & Chemical Co., Inc., and specifications in connection herewith.
3. This award is contingent upon review of the Bid Documents and recommendations for award by the Authority's Attorney and Engineer.



4. This award is subject to the contractor's compliance with the requirements of P.L. 1975 and the regulation adopted thereunder.
5. This Resolution shall take effect as herein provided.

**CERTIFIED AS A TRUE COPY OF THE RESOLUTION ADOPTED BY THE  
AUTHORITY AT ITS REGULAR MEETING HELD ON WEDNESDAY, JANUARY 15,  
2014.**

  
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Chad Chamberlain, Chairman

  
\_\_\_\_\_  
Laurel Napolitani, Secretary

**RESOLUTION RE:**

EXPENDITURES FROM THE OPERATING FUND  
DURING THE MONTH OF JANUARY 2014.

**I HEREBY CERTIFY**, that the bills listed on the attached Resolution of January 15, 2014, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2014 budget.



Chad Chamberlain, Chairperson



Laurel Napolitani, Secretary

Certificate No. OF 330

Dated: January 15, 2014

Moved by: Mr. Piazza

Seconded by: Mr. Niece

Yes 8

No 0

Abstain 0

Absent 1

**APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND**

**Meeting: January 15, 2014**

**BE IT RESOLVED**, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority's Bond Resolution:

Vendor Invoices:	Date:	
Check # 15933-15937	1/8/14	\$21,160.69
	Due 1/15/14	<u>47,524.36</u>
	Total	\$68,685.05

PENTAMATION  
 DATE: 01/08/2014  
 TIME: 09:24:05

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 1/14

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	PARTS	ACCT	DESCRIPTION	AMOUNT
15933	10101	01/08/14	BELVIDERE NAPA AUTO	115	5024	OIL	6.37
15934	10101	01/08/14	CENTURYLINK	239	5076	TELE/ALRM/LAN/FAX BEL	318.08
15934	10101	01/08/14	CENTURYLINK	239	5076	TELE/ALRM WTR ST PS	33.70
15934	10101	01/08/14	CENTURYLINK	239	5076	TELE/ALRM BRKFLD	19.90
15934	10101	01/08/14	CENTURYLINK	239	5076	TELE BEL TOLL CALLS	25.74
15934	10101	01/08/14	CENTURYLINK	239	5076	TELE/LAN/FAX OXF	135.98
15934	10101	01/08/14	CENTURYLINK	239	5076	TELE/ALRM WH2	46.26
15934	10101	01/08/14	CENTURYLINK	239	5076	TELE/ALRM WH1	33.55
15934	10101	01/08/14	CENTURYLINK	239	5076	TELE/ALRM AXF AVE	36.38
			TOTAL CHECK				649.59
15935	10101	01/08/14	JCP&L	935	5071	ELECT	3.25
15936	10101	01/08/14	NEW JERSEY UTILITY AUTHOR	1350	5194	1ST INSURANCE INSTALLMENT	12,549.56
15936	10101	01/08/14	NEW JERSEY UTILITY AUTHOR	1350	5091	1ST INSURANCE INSTALLMENT	7,849.46
			TOTAL CHECK				20,399.02
15937	10101	01/08/14	VERIZON WIRELESS	2140	5076	MOBILE PHONES & OCCS	102.46
			TOTAL FUND				21,160.69
			TOTAL REPORT				21,160.69

PENTAMATION  
 DATE: 01/10/2014  
 TIME: 11:51:18

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 1/14

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
15938	10101	01/15/14	ALLIED OIL LLC	5070	DIESEL FUEL 4 GENERATORS	386.91
15938	10101	01/15/14	ALLIED OIL LLC	5070	DIESEL FUEL 4 GENERATORS	825.60
	TOTAL	CHECK				1,212.51
15939	10101	01/15/14	BILL HODGE ELECTRICAL CON	5024	INSTALL LIGHTS IN PITS	1,650.00
15940	10101	01/15/14	BILLY MAUHOP & ASSOCIATES	5029	MGMT/OPER SUPER OWN REP	6,330.64
15941	10101	01/15/14	C & M AUTO PARTS	5024	MISC MAINT SUPPLIES	103.97
15941	10101	01/15/14	C & M AUTO PARTS	5024	MISC MAINT SUPPLIES	17.98
	TOTAL	CHECK				121.95
15942	10101	01/15/14	CINTAS CORPORATION #101	5043	UNIFORMS	12.24
15942	10101	01/15/14	CINTAS CORPORATION #101	5043	UNIFORMS	7.24
15942	10101	01/15/14	CINTAS CORPORATION #101	5043	UNIFORMS	7.24
15942	10101	01/15/14	CINTAS CORPORATION #101	5043	UNIFORMS	12.24
15942	10101	01/15/14	CINTAS CORPORATION #101	5043	UNIFORMS	7.24
15942	10101	01/15/14	CINTAS CORPORATION #101	5043	UNIFORMS	12.24
15942	10101	01/15/14	CINTAS CORPORATION #101	5043	UNIFORMS	7.24
15942	10101	01/15/14	CINTAS CORPORATION #101	5043	UNIFORMS	12.24
15942	10101	01/15/14	CINTAS CORPORATION #101	5043	UNIFORMS	12.24
	TOTAL	CHECK				90.16
15943	10101	01/15/14	COUNTY OF WARREN	5028	FINANCE OFFICE SUPPORT	1,000.00
15944	10101	01/15/14	CP ENGINEERS, LLC	5545	ENGINEERING SERV DEC	77.50
15944	10101	01/15/14	CP ENGINEERS, LLC	5545	ENGINEERING SERV DEC	2,282.03
15944	10101	01/15/14	CP ENGINEERS, LLC	5545	ENGINEERING SERV DEC	1,043.75
15944	10101	01/15/14	CP ENGINEERS, LLC	5545	ENGINEERING SERV DEC	968.75
15944	10101	01/15/14	CP ENGINEERS, LLC	5545	ENGINEERING SERV DEC	507.38
15944	10101	01/15/14	CP ENGINEERS, LLC	5545	ENGINEERING SERV DEC	839.00
15944	10101	01/15/14	CP ENGINEERS, LLC	5545	ENGINEERING SERV DEC	355.00
15944	10101	01/15/14	CP ENGINEERS, LLC	5545	ENGINEERING SERV DEC	155.00
15944	10101	01/15/14	CP ENGINEERS, LLC	5545	ENGINEERING SERV DEC	387.50
	TOTAL	CHECK				6,615.91
15945	10101	01/15/14	DEUTSCH, SIDNEY	5011	STIPEND	166.67
15946	10101	01/15/14	FASTENAL COMPANY	5024	ANCHORS FOR CEMENT	9.04
15946	10101	01/15/14	FASTENAL COMPANY	5024	SAFETY SUPPLIES	670.51
	TOTAL	CHECK				679.55
15947	10101	01/15/14	FISHER SCIENTIFIC CO, LLC	5509	PH PROBE	165.33
15947	10101	01/15/14	FISHER SCIENTIFIC CO, LLC	5509	LAB SUPPLIES	864.52
	TOTAL	CHECK				1,029.85
15948	10101	01/15/14	FLORIO PERRUCCI STEINHARD	5027	LEGAL SERV DEC	507.50
15949	10101	01/15/14	GERO, WAYNE	5092	REIMB HEALTH BENEFITS	462.58
15950	10101	01/15/14	JIM FLYNN'S TRUCK REPAIR,	5024	CAT SPRAY PAINT	38.00
15951	10101	01/15/14	KISZONAK, DREW	5011	STIPEND	166.67
15952	10101	01/15/14	KUSTOM CONTROL SOLUTIONS	5024	TROUBLESHT/REPAIR PLC	275.00

PENTAMATION  
 DATE: 01/10/2014  
 TIME: 11:51:18

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 2  
 VENCHK11  
 ACCOUNTING PERIOD: 1/14

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
15953	10101	01/15/14	L.E. RITTER LUMBER CO.	5024	PLYWOOD	31.47
15954	10101	01/15/14	LEHIGH VALLEY SAFETY SUPP	5043	SAFETY BOOTS	146.95
15955	10101	01/15/14	LICON LIGHTING & SUPPLY C	5024	TIME CLOCK MOTOR, ETC	508.00
15956	10101	01/15/14	LN SUPPLY INC.	5024	MISC PLUMBING SUPPLIES	42.13
15956	10101	01/15/14	LN SUPPLY INC.	5024	MISC PLUMBING SUPPLIES	56.67
		TOTAL CHECK				98.80
15957	10101	01/15/14	NAPOLITANI, LAUREL	5011	STIPEND	291.67
15958	10101	01/15/14	NTECE, DONALD L.	5011	STIPEND	166.67
15959	10101	01/15/14	NISIVOCIA CONSULTING LLC	5030	ONLINE BACKUP SERVICE '14	240.00
15960	10101	01/15/14	NJN PUBLISHING	5021	LEGAL NTC RISK MGMT	21.34
15960	10101	01/15/14	NJN PUBLISHING	5021	LEGAL NTC AUDITOR	34.01
		TOTAL CHECK				55.35
15961	10101	01/15/14	PASSAIC VALLEY SEWERAGE C	5079	SLUDGE DISPOSAL	5,040.00
15962	10101	01/15/14	PIAZZA, ROBERT	5011	STIPEND	291.67
15963	10101	01/15/14	QC LABORATORIES INC.	5509	LAB ANALYSIS	12.50
15963	10101	01/15/14	QC LABORATORIES INC.	5509	LAB ANALYSIS	226.00
15963	10101	01/15/14	QC LABORATORIES INC.	5509	LAB ANALYSIS	222.00
15963	10101	01/15/14	QC LABORATORIES INC.	5509	LAB ANALYSIS	48.00
15963	10101	01/15/14	QC LABORATORIES INC.	5509	LAB ANALYSIS	12.50
15963	10101	01/15/14	QC LABORATORIES INC.	5509	LAB ANALYSIS	190.00
15963	10101	01/15/14	QC LABORATORIES INC.	5509	LAB ANALYSIS	12.50
15963	10101	01/15/14	QC LABORATORIES INC.	5509	LAB ANALYSIS	12.50
15963	10101	01/15/14	QC LABORATORIES INC.	5509	LAB ANALYSIS	12.50
		TOTAL CHECK				748.50
15964	10101	01/15/14	R & R PUMP & CONTROL SERV	5024	SERVICE PUMP STATIONS	1,000.21
15965	10101	01/15/14	RICOH USA, INC.	5026	COPIER LEASE	73.64
15966	10101	01/15/14	RIG0 GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	94.98
15966	10101	01/15/14	RIG0 GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	12.99
15966	10101	01/15/14	RIG0 GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	12.15
15966	10101	01/15/14	RIG0 GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	15.47
15966	10101	01/15/14	RIG0 GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	30.48
		TOTAL CHECK				166.07
15967	10101	01/15/14	ROSENBERG, PHILIP H.	5011	STIPEND	166.67
15968	10101	01/15/14	SAFEGUARD BUSINESS SYSTEM	5030	W2 FORMS W ENVELOPES	33.12
15969	10101	01/15/14	TD BANK, NA	5047	NJEIT FEE 02 LOAN + B	3,150.00
15970	10101	01/15/14	TD BANK, NA	5047	NJEIT ADMN FEE 2003 LOAN	1,575.00
15971	10101	01/15/14	TD WEALTH	5047	TRUSTEE FEE LIEN 03	3,500.00
15971	10101	01/15/14	TD WEALTH	5047	TRUSTEE FEE BOND RE	3,500.00

PENTAMATION  
 DATE: 01/10/2014  
 TIME: 11:51:18

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

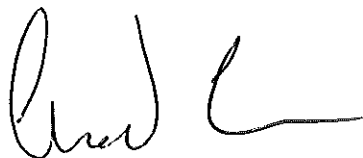
PAGE NUMBER: 3  
 VENCHK11  
 ACCOUNTING PERIOD: 1/14

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
15971	10101	01/15/14	TD WEALTH	5047	TRUSTEE FEE LIEN 02	3,500.00
	TOTAL CHECK	1929				10,500.00
15972	10101	01/15/14	THE COUNTY OF WARREN	5070	MOTOR FUEL	324.42
15973	10101	01/15/14	UNIVAR USA INC	5521	CHEMICALS	1,997.21
15973	10101	01/15/14	UNIVAR USA INC	5521	CAUSTIC SODA	571.95
	TOTAL CHECK	2050				2,569.16
TOTAL FUND						47,524.36
TOTAL REPORT						47,524.36

**RESOLUTION RE:** EXPENDITURES FROM THE CAPITAL IMPROVEMENTS  
FUND FOR THE MONTH OF JANUARY 2014.

I HEREBY CERTIFY that the bills listed for CAPITAL IMPROVEMENTS are in  
accordance with the Authority's January budget.



Chad Chamberlain, Chairperson

  
Laurel Napolitani, Secretary

Certificate No. CI 338

Dated: January 15, 2014

Moved by: Mr. Piazza

Seconded by: Mr. Scott

Yes 8

No 0

Abstain 0

Absent 1



**CAPITAL IMPROVEMENT  
BILLS LIST  
January 15, 2014**

1. CP Engineers, LLC	
Period: December 2013	
Engineering Services	
Construction Services	
Oxford WWTP Upgrade	.....\$16,141.00
2. Florio Perrucci Steinhardt & Fader	
Period: December 2013	
Legal Services	
Oxford WWTP Upgrade	..... <u>72.50</u>
Total	.....\$16,213.50

**RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

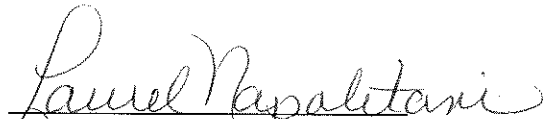
**NOW, THEREFORE, BE IT RESOLVED** by the Warren County (Pequest River) Municipal Utilities Authority of the Township of White, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The General nature of the subject matter to be discussed is as follows:  
  
Personnel
3. It is anticipated at this time that the above subject matter will be made public when appropriate.
4. This Resolution shall take effect immediately.

WARREN COUNTY (PEQUEST RIVER)  
MUNICIPAL UTILITIES AUTHORITY



Chad Chamberlain, Chairperson



Laurel Napolitani, Secretary

DATED: January 15, 2014